



MARIANI COLLEGE



SELF STUDY REPORT FOR 3RD CYCLE OF NAAC ACCREDITATION 2018-2023

Supporting Documents for NAAC Self Study Report (SSR) (3rd Cycle) Period: 2018-2023



Criterion 6	Key Indicator: 6.4
Governance, Leadership and Management	Financial Management and Resource Mobilization
Metric Number: 6.4.1	Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government /non-government organizations) and it conducts financial audits regularly (internal and external).

Prepared and submitted by:
Mariani College



MARIANI COLLEGE

SELF STUDY REPORT

FOR 3RD CYCLE OF NAAC ACCREDITATION

2018 - 2023



BHOWMICK AND ASSOCIATES
(CHARTERED ACCOUNTANTS)
FIRM REGN NO: - 332190E



TO WHOM IT MAY CONCERN

Annexure - 1

Table 4.1.4.

2. Expenditure for Infrastructure Augmentation excluding salary during last six years :

Amount (INR in Lakhs)

Fund (Head) Wise Expenses	YEAR					
	2021-22	2020-21	2019-20	2018-19	2017-18	2016-17
Establishment (General) Fund	27.81	5.08	6.43	3.01	3.67	1.59
Free Admission Account	0.23	5.92	10.66	8.48	2.75	-
Examination Fund	0.22	5.91	5.27	-	1.30	-
Development Fund	-	-	-	0.63	6.29	8.12
Internal Examination Fund	-	-	-	0.18	-	-
Library Fund	-	-	-	-	-	2.04
Union Fund	0.29	-	-	-	-	-
UGC Fund	-	-	-	0.05	-	-
Laboratory Fund	-	-	-	0.29	-	-
RUSA Fund	4.08	59.38	-	-	-	-
Total :	32.64	76.28	22.36	12.63	14.01	11.75

We have certified the above Calculation based on the books of accounts and other information produced before us.

For, Bhowmick and Associates
Chartered Accountants
FRN No. 332190E

Reena
CA. Reena Bhowmick
(Proprietor)
M.No. 312931

Date : 25-04-2023
Place : Mariani
UDIN : 23312931BGWDQ56063



Address

Adj to Axis Bank ATM, Axis Bank Building, Maligaon | Guwahati - 781012
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Bhowmick
COORDINATOR, IQAC CELL
Mariani College, Mariani



Ahmedulla
Principal
Mariani College, Mariani



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FOR 3RD CYCLE OF NAAC ACCREDITATION

2018 - 2023



BHOWMICK AND ASSOCIATES

(CHARTERED ACCOUNTANTS)

FIRM REGN NO: - 332190E



Annexure - 2

3. Total Expenditure excluding salary during last six years :

Amount (INR in Lakhs)

Fund (Head) Wise Expenses	YEAR					
	2021-22	2020-21	2019-20	2018-19	2017-18	2016-17
I. Establishment (General) Fund	56.20	28.87	13.45	15.83	31.71	33.52
II. Free Admission Account	5.27	9.43	37.90	34.66	18.81	-
III. Examination Funds	26.87	27.21	48.71	29.17	39.17	32.76
IV. Development Fund	-	-	1.37	0.63	6.68	10.28
V. Internal Examination Fund	-	-	0.46	0.55	1.47	1.48
VI. Library Fund	-	0.32	-	0.04	0.58	3.52
VII. Union Fund	4.56	-	3.65	-	4.56	2.64
VIII. Magazine Fund	-	-	2.24	1.46	0.29	1.06
IX. Tutition Fund	-	-	3.79	23.56	-	-
X. UGC Fund	-	-	0.08	2.54	14.96	-
XI. Laboratory Fund	-	-	-	0.29	0.05	-
XII. Scout & Guide Fund	-	-	0.06	0.07	0.07	-
XIII. N S S Fund	-	-	-	-	-	-
XIV. R U S A Fund	8.02	83.93	-	-	-	-
Total Expenditure	100.91	149.76	111.72	108.80	118.35	85.27
Less: Salary Payments	14.77	17.77	12.66	12.14	13.36	9.70
Total Expenditure excl Salary	86.14	131.99	99.06	96.65	104.99	75.57

We have certified the above Calculation based on the books of accounts and other information produced before us.

For, Bhowmick and Associates
Chartered Accountants
FRN No. 332190E



Reena
CA. Reena Bhowmick
(Proprietor)
M.No. 312931

Date : 25-04-2023
Place : Mariani
UDIN : 23312931BGWDQX3663

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FOR 3RD CYCLE OF NAAC ACCREDITATION

2018 - 2023

BHOWMICK AND ASSOCIATES

(CHARTERED ACCOUNTANTS)

FIRM REGN NO: - 332190E



TO WHOM IT MAY CONCERN

At the request of **MARIANI COLLEGE**, having its Office at Mariani, Dist - Jorhat, Assam - 785634, we, M/s Bhowmick And Associates, have verified the attached Computation of Average Annual Expenditure for purchase of books/e-books and subscription to journals/e-journals during the last six years

Table 4.2.3

1. Computation of Average Annual Expenditure for purchase of books/e-books and subscription to journals/e-journals during the last six years :

Amount (INR in Lakhs)

Fund (Head) Wise Expenses	YEAR					
	2021-22	2020-21	2019-20	2018-19	2017-18	2016-17
Establishment (General) Fund	0.50	-	-	-	-	-
Free Admission Account	0.47	0.27	1.04	1.04	-	-
Examination Fund	-	-	-	-	2.20	-
Development Fund	-	-	-	-	-	-
Internal Examination Fund	-	-	-	-	-	-
Library Fund	-	0.09	2.24	0.04	0.47	0.86
Union Fund	-	-	-	-	-	-
Magazine Fund	-	-	-	1.46	0.29	1.06
UGC Fund	-	-	-	-	7.25	-
RUSA Fund	-	0.38	-	-	-	-
	0.97	0.73	3.28	2.54	10.21	1.91
Average Annual Expenditure for purchase of books/e-books and subscription to journals/e-journals during the last six years :						3.27
Average Annual Expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years :						3.55

We have certified the above Calculation based on the books of accounts and other information produced before us.

For, Bhowmick and Associates
Chartered Accountants
FRN No. 332190E



Reena
CA. Reena Bhowmick
(Proprietor)
M.No. 312931

Date : 25-04-2023
Place : Mariani
UDIN : 23312931BGWDQV3703

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FOR 3RD CYCLE OF NAAC ACCREDITATION

2018-2023

BHOWMICK AND ASSOCIATES

(CHARTERED ACCOUNTANTS)

FIRM REGN NO: - 332190E



TO WHOM IT MAY CONCERN

At the request of **MARIANI COLLEGE**, having its Office at Mariani, Dist - Jorhat, Assam - 785634, we, M/s Bhowmick And Associates, have verified the attached Computation of Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last six years

Table 4.4.1

1. Computation of Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last six years :

Amount (INR in Lakhs)

Fund (Head) Wise Expenses	YEAR					
	2021-22	2020-21	2019-20	2018-19	2017-18	2016-17
Establishment (General) Fund	7.88	4.68	0.93	1.54	4.81	3.86
Free Admission Account	2.57	1.64	5.20	1.61	10.28	-
Examination Fund	0.86	0.12	-	0.62	0.21	-
Development Fund	-	-	0.65	-	0.39	2.11
Internal Examination Fund	-	-	-	0.29	0.76	0.82
Library Fund	-	-	-	-	0.10	-
Union Fund	-	-	-	-	1.88	0.50
Magazine Fund	-	-	-	-	0.68	-
UGC Fund	-	-	-	-	-	-
RUSA Fund	3.92	24.17	-	-	-	-
Total :	15.24	30.61	6.78	4.06	19.10	7.29
Total expenditure excl Salary	86.14	131.99	99.06	96.65	104.99	75.57
Percentage per year	17.69%	23.19%	6.84%	4.20%	18.20%	9.64%
Average Percentage last 6 years	13.29%					
Average Percentage last 5 years	14.02%					

We have certified the above Calculation based on the books of accounts and other information produced before us.

For, Bhowmick and Associates
Chartered Accountants
FRN No. 332190E



Reena

CA. Reena Bhowmick
(Proprietor)
M.No. 312931

Date : 25-04-2023
Place : Mariani
UDIN : 23312931BGWDQZ4456

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MARIANI COLLEGE

SELF STUDY REPORT

FOR 3RD CYCLE OF NAAC ACCREDITATION

2018 - 2023



Table 4.1.4.

1. Percentage per year in respect of Expenditure for Infrastructure Augmentation excluding salary during last six years:

Amount in ₹

Particulars	YEAR					
	2021-22	2020-21	2019-20	2018-19	2017-18	2016-17
Expenditure for Infrastructure Augmentation excluding salary (Annexure - 1)	22,64,212.00	76,28,492.00	22,35,957.30	12,63,081.00	14,00,915.00	11,74,826.00
Total Expenditure excluding salary (Annexure - 2)	86,14,358.50	1,31,99,150.42	99,05,959.80	96,65,309.23	1,04,99,259.51	75,56,800.19
Percentage per year	37.89%	57.80%	22.57%	13.07%	13.34%	15.55%
Average Percentage for last 6 yrs	26.70%					
Average Percentage for last 5 yrs	28.93%					




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2018 - 2023



MARIANI COLLEGE
Mariani, Dist - Jorhat, Assam - 785634

Table 4.1.4.

2. Expenditure for Infrastructure Augmentation excluding salary during last six years :

Annexure - 1

Amount in ₹

Fund (Head) Wise Expenses	YEAR					
	2021-22	2020-21	2019-20	2018-19	2017-18	2016-17
	₹	₹	₹	₹	₹	₹
Establishment (General) Fund	27,81,469.00	5,07,686.00	6,42,805.00	3,00,600.00	3,66,771.00	1,58,800.00
Free Admission Account	22,908.00	5,91,644.00	10,65,962.30	8,48,181.00	2,75,300.00	-
Examination Fund	22,250.00	5,90,760.00	5,27,190.00	-	1,30,174.00	-
Development Fund	-	-	-	62,500.00	6,28,670.00	8,11,730.00
Internal Examination Fund	-	-	-	18,000.00	-	-
Library Fund	-	-	-	-	-	2,04,296.00
Union Fund	29,091.00	-	-	-	-	-
UGC Fund	-	-	-	5,000.00	-	-
Laboratory Fund	-	-	-	28,800.00	-	-
RUSA Fund	4,08,494.00	59,38,402.00	-	-	-	-
Total :	32,64,212.00	76,28,492.00	22,35,957.30	12,63,081.00	14,00,915.00	11,74,826.00

Annexure - 2

3. Total Expenditure excluding salary during last six years :

Amount in ₹

Fund (Head) Wise Expenses	YEAR					
	2021-22	2020-21	2019-20	2018-19	2017-18	2016-17
	₹	₹	₹	₹	₹	₹
I. Establishment (General) Fund	56,19,729.90	28,86,585.42	13,45,421.00	15,83,195.66	31,71,252.75	33,52,308.00
II. Free Admission Account	5,26,547.50	9,43,458.00	37,90,458.80	34,66,455.45	18,80,754.50	-
III. Examination Funds	26,87,488.50	27,20,979.00	48,70,975.00	29,17,222.40	39,17,099.50	32,76,122.19
IV. Development Fund	-	-	1,36,750.00	62,500.00	6,67,870.00	10,27,545.00
V. Internal Examination Fund	-	-	46,240.00	55,200.00	1,47,025.00	1,48,250.00
VI. Library Fund	-	31,894.00	-	3,675.00	57,707.00	3,52,378.00
VII. Union Fund	4,55,588.00	-	3,65,190.00	-	4,56,348.50	2,64,467.00
VIII. Magazine Fund	-	-	2,24,200.00	1,46,000.00	29,000.00	1,05,500.00
IX. Tuition Fund	-	-	3,79,260.00	23,55,991.00	-	-
X. UGC Fund	-	-	8,000.00	2,54,004.72	14,95,787.26	-
XI. Laboratory Fund	-	-	-	28,800.00	5,000.00	-
XII. Scout & Guide Fund	-	-	5,780.00	6,735.00	6,915.00	-
XIII. N S S Fund	-	-	-	-	-	-
XIV. R U S A Fund	8,01,544.60	83,92,834.00	-	-	-	-
Total Expenditure	1,00,90,898.50	1,49,75,750.42	1,11,72,274.80	1,08,79,779.23	1,18,34,759.51	85,26,570.19
Less: Salary Payments	14,76,540.00	17,76,600.00	12,66,315.00	12,14,390.00	13,35,500.00	9,69,770.00
Total Expenditure excl Salary	86,14,358.50	1,31,99,150.42	99,05,959.80	96,65,389.23	1,04,99,259.51	75,56,800.19



COORDINATOR, IQAC CELL
Mariani College, Mariani



Principal
Mariani College, Mariani



MARIANI COLLEGE

SELF STUDY REPORT

FOR 3RD CYCLE OF NAAC ACCREDITATION

2018 - 2023



MARIANI COLLEGE
Mariani, Dist - Jorhat, Assam - 785634

Notes - 1

Statement Showing Total Expenditure excluding Salary
for the year ending 31st March, 2017

Expenditure	AMOUNT	AMOUNT
	₹	₹
I. Establishment (General) Fund		
Temporary/Adhoc/Non Sanction Teacher Salary	6,41,000.00	
Temporary/Adhoc/Office Staff Salary	2,64,770.00	
Affiliation fee (DU)	36,482.00	
Registration, Enrollment Fee DU	1,28,010.00	
Registration, Enrollment Fee AHSEC	38,039.00	
Printing & Stationery	87,800.00	
Advertisement	13,245.00	
D.G. Sets/Generator	55,000.00	
Final Payment of LIC/GI	1,22,102.00	
Golden Jubilee Closing Ceremony	4,98,300.00	
Labour Payments	32,480.00	
Electric Bill Expenses	1,43,219.00	
Electrical Equipments	53,320.00	
Identity Card	42,000.00	
Fee Refunded to Students	2,08,050.00	
Advance Salary	4,000.00	
Project fee	5,400.00	
Student Group Insurance	51,500.00	
Telephone Bill	18,390.00	
Utilisation Certification fee	5,000.00	
NCC	4,000.00	
Misc Expenses	3,17,578.00	
Computer/Xerox	99,650.00	
G.B Expenditure	26,000.00	
Establishment Expenses	2,21,200.00	
Transfer to Subsidiary Funds	-	
Travelling Exp	62,300.00	
Excursion Exp	15,000.00	
NAAC Visit Exp	29,037.00	
Refund to Caution Deposit of College Canteen	12,000.00	
Construction of Boundary Wall of Se/Comm Complex	73,000.00	
Bank Charges	836.00	
Student AID Fund Exp	15,600.00	
Audit fee - Internal Audit fee	28,000.00	33,52,308.00
II. Free Admission Account	-	
III. Examination Funds		
Examination Expenses (H.S. & Degree)	29,53,701.00	
Travelling Expenses	37,000.00	
50% Exp from Misc Expenses	2,42,500.00	
Printing & Stationery	4,500.00	
Practical Exam fee	16,000.00	
Advances	20,000.00	
Bank Charges	2,421.19	32,76,122.19



B. B. B. B.
COORDINATOR, IQAC CELL
Mariani College, Mariani



A. A. A. A.
Principal
Mariani College, Mariani





MARIANI COLLEGE

SELF STUDY REPORT

FOR 3RD CYCLE OF NAAC ACCREDITATION

2018 - 2023



Table 4.2.3

1. Computation of Average Annual Expenditure for purchase of books/e-books and subscription to journals/e-journals during the last six years :

Fund (Head) Wise Expenses	YEAR						
	2021-22	2020-21	2019-20	2018-19	2017-18	2016-17	
Establishment (General) Fund	50,000.00	-	-	-	-	-	
Free Admission Account	47,122.00	27,242.00	1,03,689.00	1,04,299.95	-	-	
Examination Fund	-	-	-	-	2,20,000.00	-	
Development Fund	-	-	-	-	-	-	
Internal Examination Fund	-	-	-	-	-	-	
Library Fund	-	8,530.00	2,24,200.00	3,675.00	47,267.00	85,612.00	
Union Fund	-	-	-	-	-	-	
Magazine Fund	-	-	-	1,46,000.00	29,000.00	1,05,500.00	
UGC Fund	-	-	-	-	7,24,627.00	-	
RUSA Fund	-	37,645.00	-	-	-	-	
	97,122.00	73,417.00	3,27,889.00	2,53,974.95	10,20,894.00	1,91,112.00	
Average Annual Expenditure for purchase of books/e-books and subscription to journals/e-journals during the last six years :							3,27,401.49
Average Annual Expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years :							3,54,659.39

Table 4.4.1

1. Computation of Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last six years :

Fund (Head) Wise Expenses	YEAR						
	2021-22	2020-21	2019-20	2018-19	2017-18	2016-17	
Establishment (General) Fund	7,88,100.00	4,68,050.00	93,300.00	1,53,607.66	4,80,610.00	3,85,669.00	
Free Admission Account	2,56,875.00	1,64,301.00	5,39,548.00	1,61,388.00	10,28,262.00	-	
Examination Fund	86,315.00	11,749.00	-	62,080.00	21,000.00	-	
Development Fund	-	-	64,750.00	-	39,200.00	2,10,700.00	
Internal Examination Fund	-	-	-	28,500.00	75,845.00	82,150.00	
Library Fund	-	-	-	-	10,440.00	-	
Union Fund	-	-	-	-	1,87,510.00	50,067.00	
Magazine Fund	-	-	-	-	67,500.00	-	
UGC Fund	-	-	-	-	-	-	
RUSA Fund	3,92,437.00	24,16,787.00	-	-	-	-	
Total :	15,23,727.00	30,60,887.00	6,77,598.00	4,05,575.66	19,10,367.00	7,28,586.00	
Total expenditure excl Salary	86,14,358.50	1,31,99,150.42	99,05,959.80	96,65,389.23	1,04,99,259.51	75,56,800.19	
Percentage per year	17.69%	23.19%	6.84%	4.20%	18.20%	9.64%	
Average Percentage for last 6 yrs							13.29%
Average Percentage for last 5 yrs							14.02%



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2018 - 2023



IV. Development Fund		
Const. of Digital Classroom & Laboratory of Science Section	4,98,400.00	
Const. of RCC Canteen at Art Section	1,05,800.00	
Const. of Art Complex	1,47,000.00	
Drinking water plants	60,530.00	
Plan & Estimate Exp	5,000.00	
Common Department Exp	8,000.00	
Exp at Science Section	1,98,300.00	
Girls Hostel Exp	4,400.00	
Bank Charges	115.00	10,27,545.00
V. Internal Examination Fund		
Examination fees	36,100.00	
Printing & Stationery	74,150.00	
Travelling Allowances	16,000.00	
Internal Assessment Work Exp	9,000.00	
Sessional Exam	5,000.00	
Fuel Expenses for DG Set	1,000.00	
Labour Charges	7,000.00	1,48,250.00
VI. Library Fund		
Magazine/Newspaper	23,398.00	
Library Books	8,894.00	
Printing & Stationery	53,320.00	
Computer	1,17,910.00	
Labour Charges	880.00	
Telephone Exp	1,590.00	
Salary (Contract) Basis	60,000.00	
Construction of Extension Room in Library Reading Room	86,386.00	3,52,378.00
VII. Union Fund		
Union Expenses	1,30,200.00	
Game Expenses	48,717.00	
Culture/Function Exp	84,200.00	
Common Room Exp	1,350.00	2,64,467.00
VIII. Magazine Fund		
Wall Magazine	500.00	
Magazine	1,05,000.00	1,05,500.00
Total Expenditure :	85,26,570.19	85,26,570.19
Less: Salary Payments	9,69,770.00	9,69,770.00
Total Expenditure excluding Salary :	75,56,800.19	75,56,800.19




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Mariani, Dist - Jorhat, Assam - 785634

Notes - I

Statement Showing Total Expenditure excluding Salary for the year ending 31st March, 2018

Expenditure	AMOUNT	AMOUNT
	₹	₹
I. Establishment (General) Fund		
Printing & Stationery	56,210.00	
Travelling Expenses	73,950.00	
Affiliation fee (DU)	74,385.00	
Registration, Enrollment Fee	2,46,583.00	
Advertisement	20,020.00	
D.G. Sets/Generator	54,600.00	
Development Exp	64,150.00	
Misc Expenses	72,516.00	
Labour Payments	25,500.00	
Electricity Payment	1,72,950.00	
Electrical Equipments	33,560.00	
Identity Card	79,000.00	
Telephone Bill	43,258.00	
NAAC Visit Expenses	5,49,100.00	
Expenses for Golden Jubilee Ceremony	50,000.00	
Student Group Insurance	62,196.00	
Field Study	15,000.00	
Excursion (Education)	1,00,000.00	
Staff Payment (Teaching)	4,80,000.00	
Staff Payment (Non Teaching)	3,15,500.00	
Computer/Xerox	1,07,200.00	
G.B & Interview Expenses	57,770.00	
Establishment Expenses	2,94,711.00	
Transfer to Subsidiary Funds	-	
Final Withdrawals of GIS to the Staff	68,168.00	
Bank Charges	1,025.75	
Wi Fi Connection Library	38,500.00	
Security Refund (College Canteen)	15,400.00	
Audit fee - CA	-	31,71,252.75
II. Free Admission Account		
Staff Payment (Teaching)	4,14,000.00	
Staff Payment (Non Teaching)	1,26,000.00	
Development Expenses	3,77,760.00	
Establishment Expenses	2,75,300.00	
Computer/ Xerox	34,700.00	
Generator Expenses	22,800.00	
Electrical Payment	86,711.00	
Electrical Material Fittings	1,59,150.00	
Examination fee	7,700.00	
Labour Payment	29,500.00	
Misc Expenses	14,580.00	
Laboratory Expenses	1,44,700.00	
Student Union/Game	99,000.00	
Printing & Stationery	27,138.00	
Website Renewal Exp	27,290.00	
Telephone Charges	14,647.00	
Bank Charges	265.50	
Library Expenses	19,513.00	
Transfer to Establishment Fund	-	18,80,754.50



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COORDINATOR, IQAC CELL
Mariani College, Mariani



A. A. A. A.
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MARIANI COLLEGE

SELF STUDY REPORT

FOR 3RD CYCLE OF NAAC ACCREDITATION

2018 - 2023



III. Examination Funds		
Examination Expenses (H.S. & Degree)	33,43,063.00	
Travelling Expenses	37,250.00	
Misc Expenses	71,590.00	
Printing & Stationery	17,000.00	
Practical Exam fee	74,000.00	
Furniture & Fixture	96,024.00	
Library Books	2,20,000.00	
Diesel Generator	21,000.00	
Laboratory Equipments Exp	34,150.00	
Bank Charges	3,022.50	39,17,099.50
IV. Development Fund		
Materials & Labour charge (Commerce Section)	2,55,470.00	
Materials & Labour charge (Arts Section)	3,73,200.00	
Materials & Labour charge (Science Section)	3,200.00	
Materials & Labour charge (Girls Hostel)	36,000.00	6,67,870.00
V. Internal Examination Fund		
Examination fees	69,180.00	
Printing & Stationery	51,345.00	
Travelling Allowances	1,500.00	
Misc Exp	500.00	
Labour Charges	24,500.00	1,47,025.00
VI. Library Fund		
Magazine/Newspaper	30,457.00	
Library Books	4,100.00	
Printing & Stationery	12,710.00	
Expenses	10,440.00	57,707.00
VII. Union Fund		
Union Expenses	1,26,250.00	
Game Expenses	1,73,010.00	
Culture/Function Exp	89,200.00	
Common Room Exp	14,500.00	
Youth Festival Exp	53,300.00	
Bank Charges	88.50	4,56,348.50
VIII. Magazine Fund		
Wall Magazine	9,000.00	
Magazine	20,000.00	29,000.00
IX. Tuition Fund		
Expenses	-	-



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MARIANI COLLEGE

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FOR 3RD CYCLE OF NAAC ACCREDITATION

2018 - 2023



X. UGC Fund		
GDA Grant	3,61,350.00	
IQAC	1,62,967.00	
Women Hostel	67,500.00	
Field Study	50,000.00	
Books (Library)	7,24,627.00	
Seminar/ Workshop	1,09,490.00	
Audit fee - CA	11,500.00	
Bank Charges	8,353.26	14,95,787.26
XI. Laboratory Fund		
Stationery/Tracing Ball	5,000.00	5,000.00
XII. Scout & Guide Fund		
Scout & Guide Subscription	6,915.00	6,915.00
Total Expenditure :	1,18,34,759.51	1,18,34,759.51
Less: Salary Payments	13,35,500.00	13,35,500.00
Total Expenditure excluding Salary :	1,04,99,259.51	1,04,99,259.51




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MARIANI COLLEGE

SELF STUDY REPORT

FOR 3RD CYCLE OF NAAC ACCREDITATION

2018 - 2023



MARIANI COLLEGE

Mariani, Dist - Jorhat, Assam - 785634

Notes - 1

Statement Showing Total Expenditure excluding Salary for the year ending 31st March, 2019

Expenditure	AMOUNT	AMOUNT
	₹	₹
I. Establishment (General) Fund		
Printing & Stationery	90,355.00	
Travelling Expenses	21,900.00	
Affiliation fee (DU)	-	
Registration, Enrollment Fee	3,17,183.00	
Website Renewal Exp	44,352.66	
D.G. Sets/Generator	2,000.00	
Wi Fi System Exp	50,000.00	
National Seminar	1,53,000.00	
Labour Payments	61,000.00	
Fees Refunded (Admission fee of Students)	3,52,990.00	
Laboratory Equipments	1,51,600.00	
Engineer & T.A. (RUSA)	38,000.00	
Competitive Exam Exp (P & RD)	25,000.00	
Celebration of Establishment Day	10,000.00	
Group Disbursed Insurance (LIC)	55,141.00	
Insurance (Student Group)	62,504.00	
Workshop (Commerce)	1,570.00	
Excursion (Education)	1,14,700.00	
Computer/Xerox	16,900.00	
G.B Meeting Exp	15,000.00	
Transfer to Subsidiary Funds	-	
Audit fee - CA	-	15,83,195.66
II. Free Admission Account		
Contingency	39,499.00	
Printing & Stationery	30,340.00	
Excursion/Field Study	26,000.00	
Computer/ Xerox	2,45,582.00	
Advertisement	10,817.00	
D. G. Sets (Diesel/Repairing)	90,048.00	
Electrical Payment	1,91,643.00	
Building Materials	2,49,390.00	
Electrical Goods	1,00,448.00	
Examination fee	14,300.00	
Labour Payment	6,750.00	
Establishment & Furniture (NAAC Visits)	1,99,950.00	
Refund of fee	4,470.00	
Identity Cards	86,000.00	
Newspaper/Magazine	1,04,299.95	
Laboratory Exp	34,410.00	
Student Union Exp	5,85,180.00	
Staff Payment	12,14,390.00	
Telephone Exp	45,513.00	
Smart Board/Projector	1,00,000.00	
Audit fee - CA	14,160.00	
Furniture Girls Hostel	41,000.00	
Bank Charges	265.50	
Travelling Allowances	32,000.00	
Transfer to Establishment Fund	-	34,66,455.45



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FOR 3RD CYCLE OF NAAC ACCREDITATION

2018 - 2023



III. Examination Funds		
Examination Expenses (H.S. & Degree)	25,30,082.00	
Travelling Expenses	26,330.00	
Misc Expenses	66,475.00	
Printing & Stationery	62,080.00	
Practical Exam fee	96,750.00	
Internal Assessment exp	10,000.00	
H.S. Zone Exp	1,16,040.00	
Bank Charges	9,465.40	29,17,222.40
IV. Development Fund		
Mason & Labour Payment (Boundary Wall)	32,000.00	
Electrical Articles	30,500.00	62,500.00
V. Internal Examination Fund		
Furniture/Platform	18,000.00	
Travelling Allowances	8,700.00	
Tonner/Printer Ink	23,500.00	
Labour Charges	5,000.00	55,200.00
VI. Library Fund		
Library Books	3,675.00	
Expenses	-	3,675.00
VII. Union Fund		
Bank Charges	-	-
VIII. Magazine Fund		
College Magazine	1,46,000.00	1,46,000.00
IX. Tuition Fund		
Tuition fee remitted (Govt of Assam)	23,55,991.00	23,55,991.00
X. UGC Fund		
Labour Payment (Cycle Shed)	5,000.00	
T.A./D.A. (UGC Office)	5,000.00	
International Seminar (Flight Ticket)	1,39,000.00	
Co-ordinator (National/Internation Seminer)	1,05,000.00	
Bank Charges	4.72	2,54,004.72
XI. Laboratory Fund		
Desktop/Monitor	28,800.00	28,800.00
XII. Scout & Guide Fund		
Scout & Guide Subscription	6,735.00	6,735.00
Total Expenditure :	1,08,79,779.23	1,08,79,779.23
Less: Salary Payments	12,14,390.00	12,14,390.00
Total Expenditure excluding Salary :	96,65,389.23	96,65,389.23



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MARIANI COLLEGE

SELF STUDY REPORT

FOR 3RD CYCLE OF NAAC ACCREDITATION

2018 - 2023



MARIANI COLLEGE

Mariani, Dist - Jorhat, Assam - 785634

Notes - 1

Statement Showing Total Expenditure excluding Salary for the year ending 31st March, 2020

Expenditure	AMOUNT ₹	AMOUNT ₹
I. Establishment (General) Fund		
Printing & Stationery	43,500.00	
Contingencies	50,335.00	
Furniture	1,93,700.00	
Registration, Enrollment & Affiliation fees	1,34,340.00	
Advertisement	9,702.00	
D.G. Sets	17,000.00	
Development (Bath room etc)	2,09,005.00	
Electrical Goods	22,800.00	
Labour Payments	15,000.00	
Electricity	21,500.00	
College Canteen	10,000.00	
Expenses for C.TET Exam/19	75,700.00	
Group Insurance Payment	95,542.00	
Recruitment Exam - State Police	20,000.00	
Student Group Insurance	33,657.00	
Excursion Expenses	1,12,000.00	
Laboratory Equipments	65,600.00	
Uniform Stitching Expenses NCC	5,740.00	
Software Subscription	88,500.00	
Sanitary Napkins Machine (Girls Common Room)	49,500.00	
Audit fee - CA	72,300.00	13,45,421.00
II. Free Admission Account		
Staff Payment	12,42,315.00	
Development/Repairing Expenses	6,49,235.30	
Projector/Scanner	1,85,000.00	
Computer/ Xerox	1,43,300.00	
D.G. Sets (Diesel)	63,000.00	
Electricity Payment	2,05,778.00	
Electrical Equipments	1,73,077.00	
Identity Card	90,000.00	
Labour Payment	58,650.00	
Laboratory Expenses	2,000.00	
Excursion/Field Study	23,680.00	
Student Union Expenses	4,37,640.00	
Printing & Stationery	96,290.00	
Contingency	66,376.00	
Travelling Allowances	89,717.00	
Telephone Charges	1,03,858.00	
Recognition Fees (H.S. Council)	9,500.00	
Supply of Water	9,180.00	
I.Q.A.C Expenses	2,200.00	
Training Expenses (U.G.C)	35,000.00	
Magazine/Newspaper/Books (L	1,03,689.00	
Bank Charges	973.50	37,90,458.80



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MARIANI COLLEGE

SELF STUDY REPORT

FOR 3RD CYCLE OF NAAC ACCREDITATION

2018 - 2023



III. Examination Funds		
Examination Expenses (H.S. & Degree)	31,51,575.00	
Education Tour	17,200.00	
Travelling Expenses	54,780.00	
H.S. Zone Exp/19	7,54,493.00	
Stationery	71,507.00	
H.S. Recognition Fees	8,000.00	
Practical Exam fee	1,74,900.00	
Internal Assessment Exp	13,000.00	
Remuneration (Office in Charge)	24,000.00	
Misc Expenses	61,800.00	
Construction of Commerce Gate/Canteen & other	4,33,300.00	
Computer Equipments	93,890.00	
Bank Charges	12,530.00	48,70,975.00
IV. Development Fund		
Door/Window Repairing	33,000.00	
Colour Sheet	31,750.00	
Mason & Labour charge (Construction of RCC Building)	72,000.00	1,36,750.00
V. Internal Examination Fund		
Contingencies	14,200.00	
Travelling expenses	23,040.00	
Labour Charges	9,000.00	46,240.00
VI. Library Fund		
Expenses	-	-
VII. Union Fund		
Union Expenses	14,500.00	
Game Expenses	1,80,190.00	
Culture/Function Exp	1,60,500.00	
Refreshment/Conveyance Exp	10,000.00	3,65,190.00
VIII. Magazine Fund		
Printing Charges (College Magazine)	2,24,200.00	2,24,200.00
IX. Tuition Fund		
Tuition fees remitted (Govt of Assam)	3,79,260.00	3,79,260.00
X. UGC Fund		
Training Expenses (UGC/TA/DA)	8,000.00	8,000.00
XI. Laboratory Fund		
Expenses	-	-
XII. Scout & Guide Fund		
Scout & Guide Subscription	5,780.00	5,780.00
Total Expenditure :	1,11,72,274.80	1,11,72,274.80
Less: Salary Payments	12,66,315.00	12,66,315.00
Total Expenditure excluding salary :	99,05,959.80	99,05,959.80



COORDINATOR, IQAC CELL
Mariani College, Mariani



Principal
Mariani College, Mariani



MARIANI COLLEGE

SELF STUDY REPORT

FOR 3RD CYCLE OF NAAC ACCREDITATION

2018 - 2023



MARIANI COLLEGE Mariani, Dist - Jorhat, Assam - 785634

Notes - 1

Statement Showing Total Expenditure excluding Salary for the year ending 31st March, 2021

Expenditure	AMOUNT ₹	AMOUNT ₹
I. Establishment (General) Fund		
Staff payment	12,77,720.00	
TA/DA etc	2,23,580.00	
Telephone/Internet	78,063.00	
Contingency	28,000.00	
Online Software	1,72,767.00	
Audit fee (Internal)	36,000.00	
Labour Repair	4,28,886.00	
Computer Equipments	48,773.00	
Registration etc	83,200.00	
Construction (Material Purchases)	2,48,926.00	
Misc Expenditure	74,793.42	
Stationery	39,164.00	
GST Payment	37,220.00	
Sports/ Saraswati Puja	71,450.00	
Insurance (Student)	38,043.00	28,86,585.42
II. Free Admission Account		
Development/ Establishment (Construction/ Repairing)	5,26,903.00	
Computer/ Xerox Expenses	38,181.00	
Electricity Payment	1,26,120.00	
Electrical Equipments	21,500.00	
Meeting Expenses	12,000.00	
Labour Payment (Campus)	33,600.00	
Laboratory Exp.	9,641.00	
College Theme Song Exp	22,000.00	
Examination Expenses	11,500.00	
Printing & Stationery	6,415.00	
Contingency	17,000.00	
Travelling Allowances	39,500.00	
Telephone Charge	31,306.00	
Recognition/ Farewell etc	20,550.00	
Magazine /Newspaper/ Books (Library)	27,242.00	9,43,458.00



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Mariani College, Mariani



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MARIANI COLLEGE

SELF STUDY REPORT

FOR 3RD CYCLE OF NAAC ACCREDITATION

2018 - 2023



III. Examination Funds		
Examination Expenses (H.S. & Degree)	17,71,850.00	
Travelling Expenses	14,370.00	
H.S. Zone Exp/2020	52,071.00	
Stationery	11,749.00	
Zoom App Renew	16,520.00	
Practical Exam fee	10,215.00	
Internal Assessment Exp	6,000.00	
Salary to Office Staff, Security Guards	1,37,300.00	
Teachers' Salary	1,38,000.00	
Postal and Refreshment	38,740.00	
Misc Expenses	1,995.00	
Construction/ Repairing Exp & other	5,22,169.00	27,20,979.00
IV. Development Fund		
Expenses	-	
V. Internal Examination Fund		
Labour Charges	-	
VI. Library Fund		
Supply of Books	8,530.00	
Book Maintenance Exp	23,364.00	31,894.00
VII. Union Fund		
Union Expenses	-	
VIII. Magazine Fund		
Printing Charges (College Magazine)	-	
IX. Tuition Fund		
Tuition fees remitted (Govt of Assam)	-	
X. UGC Fund		
Training Expenses (UGC/TA/DA)	-	
XI. Laboratory Fund		
Expenses	-	
XII. Scout & Guide Fund		
Scout & Guide Subscription	-	
XIII. N S S Fund		
Expenses	-	
XIV. R U S A Fund		
Supply of Books to Library	37,645.00	
Construction/ Repairing Exp & other	4,85,287.00	
New Building Construction	37,50,304.00	
Laboratory Equipments	17,02,811.00	
Renovation of Auditorium Building	24,16,787.00	83,92,834.00
Total Expenditure :	1,49,75,750.42	1,49,75,750.42
Less: Salary Payments	17,76,600.00	17,76,600.00
Total Expenditure excluding Salary :	1,31,99,150.42	1,31,99,150.42



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SELF STUDY REPORT

FOR 3RD CYCLE OF NAAC ACCREDITATION

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MARIANI COLLEGE

Mariani, Dist - Jorhat, Assam - 785634

Notes - 1

Statement Showing Total Expenditure excluding Salary for the year ending 31st March, 2022

Expenditure	AMOUNT ₹	AMOUNT ₹
I. Establishment (General) Fund		
Staff payment	13,83,190.00	
TA/DA etc	86,350.00	
Gymnasium	5,50,000.00	
Contingency	1,08,993.00	
Online Software	1,18,259.00	
Field Maintenance	4,94,000.00	
Labour Repair	2,62,800.00	
LIC (Students)	46,940.40	
Computer & Xerox Equipments	7,16,274.00	
Laboratory Equipments	6,95,941.00	
Construction (Purchase of Materials)	4,07,664.00	
Misc Expenditure	50,287.00	
Stationery	23,950.00	
GST / Income Tax	1,22,851.00	
Magazine Printing	50,000.00	
Enrollment Degree to DU	11,850.00	
Affiliation Fee (DU)	21,000.00	
Registration Fee (DU)	1,38,250.00	
Sports Affiliation Fee (DU)	57,435.00	
Furniture	49,520.00	
Bank Charges	265.50	
Registration Fees- H.S	95,600.00	
Website	1,20,960.00	
Xerox Toner	7,350.00	56,19,729.90
II. Free Admission Account		
Development/ Establishment (Construction/ Repairing)	22,908.00	
Xerox Repairing & Others	23,718.00	
Electricity Payment	2,02,891.00	
Tournament Expenses	3,500.00	
Labour Payment (Campus)	7,500.00	
Internal Audit Fees	30,000.00	
Meeting Expenses	26,000.00	
Workshop Expenses	32,327.00	
Tree Cutting expenses	4,620.00	
Printing & Stationery	2,470.00	
Internet Expenses	18,146.00	
Travelling Allowances	34,000.00	
Telephone Charge	25,167.00	
Recognition/ Farewell etc	45,736.00	
Magazine /Newspaper/ Books (Library)	47,122.00	
Bank Charges	442.50	5,26,547.50



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MARIANI COLLEGE

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FOR 3RD CYCLE OF NAAC ACCREDITATION

2018 - 2023



III. Examination Funds		
Examination Expenses (H.S. & Degree)	24,02,931.00	
Postal and Refreshment	1,23,000.00	
Travelling Expenses	37,600.00	
Misc Expenses	7,950.00	
Stationery	86,315.00	
Construction/ Repairing Exp & other	22,250.00	
Bank Charges	442.50	
Salary to Office Staff, Security Guards	7,000.00	26,87,488.50
IV. Development Fund		
Expenses	-	
V. Internal Examination Fund		
Expenses	-	
VI. Library Fund		
Book Maintenance Exp.	-	
VII. Union Fund		
Union Expenses	1,27,350.00	
Annual College Week Exp	1,52,265.00	
Farewell/ Puja Expenses	54,500.00	
Construction (Material Purchases)	29,091.00	
Stationery Expenses	4,370.00	
Bank Charges	177.00	
Refreshment Expenses	1,785.00	
Travelling Expenses	4,500.00	
Youth Festival Expenses	54,550.00	
Tournament Expenses	27,000.00	4,55,588.00
VIII. Magazine Fund		
Printing Charges	-	
IX. Tuition Fund		
Tuition fees remitted (Govt of Assam)	-	
X. UGC Fund		
Training Expenses (UGC/TA/DA)	-	
XI. Laboratory Fund		
Expenses	-	
XII. Scout & Guide Fund		
Scout & Guide Subscription	-	
XIII. N S S Fund		
Expenses	-	
XIV. R U S A Fund		
Construction/ Repairing Exp & other	24,579.00	
Bank Charges	613.60	
New Building Construction	4,08,494.00	
Renovation of Auditorium Building	3,67,858.00	8,01,544.60
Total Expenditure :	1,00,90,898.50	1,00,90,898.50
Less: Salary Payments	14,76,540.00	14,76,540.00
Total Expenditure excluding	86,14,358.50	86,14,358.50



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MARIANI COLLEGE
Mariani, Dist - Jorhat, Assam - 785634

Notes - 2

Expenditure for Infrastructure Augmentation, excluding salary and Maintenance of Infrastructure and Purchase of Books for the year 2016 - 17

Fund (Head) Wise Expenses	Infrastructure Augmentation	Total	Maintenance of Infrastructure (Physical & Academic support)	Total	Purchase of Books	Total
	₹	₹	₹	₹	₹	₹
Establishment (General) Fund		1,58,800.00		3,85,669.00		-
Printing and Stationery			87,800.00			
D.G. Sets			55,000.00			
Labour Payments	32,480.00					
Electric Bill Expenses			1,43,219.00			
Electrical Equipments	53,320.00					
Computer/Xerox			99,650.00			
Construction of Boundary Wall	73,000.00					
Free Admission Account		-		-		-
Examination Fund		-		-		-
Development Fund		8,11,730.00		2,10,700.00		-
Const. of Digital Classroom & Laboratory of Science	4,98,400.00					
Const. of RCC Canteen at Art Section	1,05,800.00					
Const. of Art Complex	1,47,000.00					
Drinking water plants	60,530.00					
Common Department Exp			8,000.00			
Exp at Science Section			1,98,300.00			
Girls Hostel Exp			4,400.00			
Internal Examination Fund		-		82,150.00		-
Printing & Stationery			74,150.00			
Fuel Expenses for DG Set			1,000.00			
Labour Charges			7,000.00			
Library Fund		2,04,296.00		-		85,612.00
Magazine/Newspaper					23,398.00	
Library Books					8,894.00	
Printing & Stationery					53,320.00	
Computer	1,17,910.00					
Construction of Extension Room	86,386.00					
Union Fund		-		50,067.00		-
Game Expenses			48,717.00			
Common Room Exp			1,350.00			
Magazine Fund		-		-		1,05,500.00
Wall Magazine					500.00	
Magazine					1,05,000.00	
Tuition Fund		-		-		-
UGC Fund		-		-		-
Laboratory Fund		-		-		-
Scout & Guide Fund		-		-		-
Total :	11,74,826.00	11,74,826.00	7,28,586.00	7,28,586.00	1,91,112.00	1,91,112.00



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A. A. A. A.
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MARIANI COLLEGE

SELF STUDY REPORT

FOR 3RD CYCLE OF NAAC ACCREDITATION

2018 - 2023



MARIANI COLLEGE
Mariani, Dist - Jorhat, Assam - 785634

Notes - 2

Expenditure for Infrastructure Augmentation, excluding salary and Maintenance of Infrastructure and Purchase of Books for the year 2017-18

Fund (Head) Wise Expenses	Infrastructure Augmentation	Total	Maintenance of Infrastructure (Physical & Academic support)	Total	Purchase of Books	Total
	₹	₹	₹	₹	₹	₹
Establishment (General) Fund		3,66,771.00		4,80,610.00		
Printing and Stationery			56,210.00			
D.G. Sets			54,600.00			
Development Expenses			64,150.00			
Labour Payments			25,500.00			
Electricity Bill Payment			1,72,950.00			
Electrical Equipments	33,560.00					
Computer/Xerox			1,07,200.00			
Establishment Expenses	2,94,711.00					
Wi-Fi Connection Library	38,500.00					
		2,75,300.00		10,28,262.00		
Free Admission Account						
Development Expenses	-		3,77,760.00			
Establishment Expenses	2,75,300.00					
Computer/Xerox			34,700.00			
Generator Expenses			22,800.00			
Electrical Payment			86,711.00			
Electrical Material Fittings			1,59,150.00			
Labour Payment			29,500.00			
Laboratory Expenses			1,44,700.00			
Student Union/Game			99,000.00			
Printing & Stationery			27,138.00			
Website Renewal Exp			27,290.00			
Library Expenses			19,513.00			
		1,30,174.00		21,000.00		2,20,000.00
Examination Funds						
Furniture & Fixture	96,024.00				2,20,000.00	
Library Books			21,000.00			
Diesel Generator						
Laboratory Equipments Exp	34,150.00					
		6,28,670.00		39,200.00		
Development Fund						
Materials & Labour charge (Commerce Section)	2,55,470.00					
Materials & Labour charge (Arts Section)	3,73,200.00					
Materials & Labour charge (Science Section)			3,200.00			
Materials & Labour charge (Girls Hostel)			36,000.00			
				75,845.00		
Internal Examination Fund						
Printing & Stationery			51,345.00			
Labour Charges			24,500.00			
				10,440.00		47,267.00
Library Fund						
Magazine/Newspaper					30,457.00	
Library Books					4,100.00	
Printing & Stationery Expenses			10,440.00		12,710.00	
				1,87,510.00		
Union Fund						
Game Expenses			1,73,010.00			
Common Room Exp			14,500.00			
						29,000.00
Magazine Fund						
Wall Magazine					9,000.00	
Magazine					20,000.00	
Tuition Fund						
UGC Fund						
Women Hostel			67,500.00			
Books (Library)					7,24,627.00	
Laboratory Fund						
Stationery						
Scout & Guide Fund						
Total :	14,00,915.00	14,00,915.00	19,10,367.00	19,10,367.00	10,20,894.00	10,20,894.00



B. B. B. B.
COORDINATOR, IQAC CELL
Mariani College, Mariani



A. A. A. A.
Principal
Mariani College, Mariani





MARIANI COLLEGE

SELF STUDY REPORT

FOR 3RD CYCLE OF NAAC ACCREDITATION

2018 - 2023



MARIANI COLLEGE

Mariani, Dist - Jorhat, Assam - 785634

Notes - 2

Expenditure for Infrastructure Augmentation, excluding salary and Maintenance of Infrastructure and Purchase of Books for the year 2018-19

Fund (Head) Wise Expenses	Infrastructure Augmentation	Total	Maintenance of Infrastructure (Physical & Academic support)	Total	Purchase of Books	Total
	₹	₹	₹	₹	₹	₹
Establishment (General) Fund		3,00,600.00		1,53,607.66		-
Printing and Stationery			90,355.00			
Website Renewal Exp			44,352.66			
D.G. Sets			2,000.00			
Wi Fi System Exp	50,000.00					
Labour Payments	61,000.00					
Laboratory Equipments	1,51,600.00					
Engineer & T.A. (RUSA)	38,000.00					
Computer/Xerox			16,900.00			
Free Admission Account		8,48,181.00		1,61,388.00		1,04,299.95
Printing & Stationery			30,340.00			
D. G. Sets (Diesel/Repairing)			90,048.00			
Electrical Payment	1,91,643.00					
Building Materials	2,49,390.00					
Electrical Goods	1,00,448.00					
Labour Payment	6,750.00					
Establishment & Furniture (NAAC Visit)	1,99,950.00					
Smart Board/Projector	1,00,000.00					
Furniture Girls Hostel			41,000.00		1,04,299.95	
Laboratory Exp						
Examination Funds		-		62,080.00		-
Printing & Stationery			62,080.00			
Development Fund		62,500.00		-		-
Mason & Labour Payment (Boundary Wall)	32,000.00					
Electrical Articles	30,500.00					
Internal Examination Fund		18,000.00		28,500.00		-
Furniture/Platform	18,000.00					
Tonner/Printer Ink			23,500.00			
Labour Charges			5,000.00			
Library Fund		-		-		3,675.00
Magazine/Newspaper					3,675.00	
Library Books						
Printing & Stationery						
Expenses						
Union Fund		-		-		-
Game Expenses						
Common Room Exp						
Magazine Fund		-		-		1,46,000.00
College Magazine					1,46,000.00	
Tuition Fund		-		-		-
UGC Fund		5,000.00		-		-
Labour Payment (Cycle Shed)	5,000.00					
Laboratory Fund		28,800.00		-		-
Desktop/Monitor	28,800.00					
Scout & Guide Fund		-		-		-
Total :	12,63,081.00	12,63,081.00	4,05,575.66	4,05,575.66	2,53,974.95	2,53,974.95

Reena
 M. No. - 312B31
 774N-332190E
 Chartered Accountants

B. B. B. B.

COORDINATOR, IQAC CELL
Mariani College, Mariani



A. A. A. A.
Principal
Mariani College, Mariani





MARIANI COLLEGE

SELF STUDY REPORT

FOR 3RD CYCLE OF NAAC ACCREDITATION

2018 - 2023



MARIANI COLLEGE
Mariani, Dist - Jorhat, Assam - 785634

Notes - 2

Expenditure for Infrastructure Augmentation, excluding salary and Maintenance of Infrastructure and Purchase of Books for the year 2019-20

Fund (Head) Wise Expenses	Infrastructure Augmentation	Total	Maintenance of Infrastructure (Physical & Academic support)	Total	Purchase of Books	Total
	₹	₹	₹	₹	₹	₹
Establishment (General) Fund		6,42,805.00		93,300.00		-
Furniture	1,93,700.00					
Printing and Stationery			43,500.00			
D.G. Sets			17,000.00			
Development (Bath room etc)	2,09,005.00			22,800.00		
Electrical Goods						
Labour Payments	15,000.00					
Electricity	21,500.00					
College Canteen			10,000.00			
Laboratory Equipments	65,600.00					
Software Subscription	88,500.00					
Sanitary Napkins Machine (Girls Common Room)	49,500.00					
Free Admission Account		10,65,962.30		5,19,548.00		1,03,689.00
Development/Repairing Expenses	6,49,235.30					
Projector/Scanner	1,85,000.00					
Computer/ Xerox			1,43,300.00			
D.G. Sets (Diesel)			63,000.00			
Electricity Payment			2,05,778.00			
Electrical Equipments	1,73,077.00					
Labour Payment	58,650.00					
Laboratory Expenses			2,000.00			
Printing & Stationery			96,290.00			
Supply of Water			9,180.00			
Magazine/Newspaper/Books (Library)					1,03,689.00	
Examination Fund		5,27,190.00				
Construction of Commerce Gate/Canteen	4,33,300.00					
Computer Equipments	93,890.00					
Development Fund				64,750.00		
Door/Window Repairing			33,000.00			
Colour Sheet			31,750.00			
Mason & Labour charge (Construction of RCC Building)						
Internal Examination Fund						
Library Fund						
Union Fund						
Magazine Fund						
Printing Charges (College Magazine)					2,24,200.00	2,24,200.00
Tuition Fund						
UGC Fund						
Laboratory Fund						
Scout & Guide Fund						
Total:	22,35,957.30	22,35,957.30	6,77,598.00	6,77,598.00	3,27,889.00	3,27,889.00



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MARIANI COLLEGE

SELF STUDY REPORT

FOR 3RD CYCLE OF NAAC ACCREDITATION

2018 - 2023



MARIANI COLLEGE

Mariani, Dist - Jorhat, Assam - 785634

Expenditure for Infrastructure Augmentation, excluding salary and Maintenance of Infrastructure and Purchase of Books for the year 2020-21

Notes - 2

Fund (Head) Wise Expenses	Infrastructure Augmentation	Total	Maintenance of Infrastructure (Physical & Academic support)	Total	Purchase of Books	Total
	₹	₹	₹	₹	₹	₹
Establishment (General) Fund						
Online Software	1,72,767.00	5,07,686.00		4,68,050.00		-
Labour Repair			4,28,886.00			
Computer Equipments	48,773.00					
Construction (Material Purchases)	2,48,926.00					
Stationery			39,164.00			
GST / Income Tax incl in Purchases	37,220.00					
		5,91,644.00		1,64,301.00		27,242.00
Fee Admission Account						
Development/ Establishment (Construction/ Repairing)	5,26,903.00					
Computer/ Xerox Expenses			38,181.00			
Electricity Payment			1,26,120.00			
Electrical Equipments	21,500.00					
Labour Payment (Campus)	33,600.00					
Laboratory Exp	9,641.00					
Magazine/ Newspaper/ Books (Library)					27,242.00	
		5,90,760.00		11,749.00		-
Examination Funds						
H.S. Exam Exp/2020	52,071.00					
Stationery			11,749.00			
Zoos/ App Repair	16,520.00					
Construction/ Repairing Exp & other	5,22,169.00					
Development Fund						
Internal Examination Fund						
Library Fund					8,530.00	8,530.00
Supply of Books						
Union Fund						
Magazine Fund						
Tuition Fund						
UGC Fund						
Laboratory Fund						
Scout & Guide Fund						
N.S.S Fund						
H.U.S.A Fund		59,38,402.00		24,16,787.00		37,645.00
Supply of Books to Library					37,645.00	
Construction/ Repairing Exp & other	4,85,287.00					
New Building Construction	37,50,304.00					
Laboratory Equipments	17,02,811.00					
Renovation of Auditorium Building			24,16,787.00			
Total :	76,28,492.00	76,28,492.00	30,60,887.00	30,60,887.00	73,417.00	73,417.00



COORDINATOR, IQAC CELL
Mariani College, Mariani



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Mariani College, Mariani

MARIANI COLLEGE

SELF STUDY REPORT

FOR 3RD CYCLE OF NAAC ACCREDITATION

2018 - 2023



MARIANI COLLEGE

Mariani, Dist - Jorhat, Assam - 785634

Notes - 2

Expenditure for Infrastructure Augmentation, excluding salary and Maintenance of Infrastructure and Purchase of Books for the year 2021-22.

Fund (Head) Wise Expenses	Infrastructure Augmentation	Total	Maintenance of Infrastructure (Physical & Academic support)	Total	Purchase of Books	Total
	₹	₹	₹	₹	₹	₹
Establishment (General) Fund		27,81,469.00		7,88,100.00		50,000.00
Gymnasium	5,50,000.00					
Online Software	1,18,259.00					
Field Maintenance			4,94,000.00			
Labour Repair			2,62,800.00			
Computer & Xerox Equipments	7,16,274.00					
Laboratory Equipments	6,95,941.00					
Construction (Purchase of Materials)	4,07,664.00					
Stationery			23,950.00			
GST / Income Tax incl in Purchases	1,22,851.00					
Magazine Printing					50,000.00	
Furniture	49,520.00					
Website	1,20,960.00					
Xerox Toner			7,350.00			
Free Admission Account		22,908.00		2,56,875.00		47,122.00
Development/ Establishment	22,908.00					
Xerox Repairing & Others			23,718.00			
Electricity Payment			2,02,891.00			
Labour Payment (Campus)			7,500.00			
Tree Cutting expenses			4,620.00			
Internet Expenses			18,146.00			
Magazine /Newspaper/ Books (Library)					47,122.00	
Examination Funds		22,250.00		86,315.00		
Stationery			86,315.00			
Construction/ Repairing Exp & other	22,250.00					
Development Fund						
Internal Examination Fund						
Library Fund						
Supply of Books						
Union Fund		29,091.00				
Construction (Material Purchases)	29,091.00					
Magazine Fund						
Tuition Fund						
U.G.C. Fund						
Laboratory Fund						
Scout & Guide Fund						
N.S.S.Fund						
R.U.S.A.Fund		4,08,494.00		3,92,437.00		
Construction/ Repairing Exp & other			24,579.00			
New Building Construction	4,08,494.00					
Renovation of Auditorium Building			3,67,858.00			
Total :	32,64,212.00	32,64,212.00	15,23,727.00	15,23,727.00	97,122.00	97,122.00



Bhramari
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Mariani College, Mariani



Ahorwalla
Principal
Mariani College, Mariani





MARIANI COLLEGE

SELF STUDY REPORT

FOR 3RD CYCLE OF NAAC ACCREDITATION

2018 - 2023



MARIANI COLLEGE

Mariani, Dist - Jorhat, Assam - 785634

Notes - 3

Annexure for Table 4.4.1

1. Computation of Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last six years:

Amount in ₹

Fund (Head) Wise Expenses	YEAR											
	2021-22		2020-21		2019-20		2018-19		2017-18		2016-17	
	Physical	Academic	Physical	Academic	Physical	Academic	Physical	Academic	Physical	Academic	Physical	Academic
Establishment (General) Fund	7,56,800.00	31,390.00	4,28,886.00	38,164.00	49,800.00	43,500.00	92,355.00	61,252.66	373,410.00	1,07,200.00	2,86,019.00	99,650.00
Free Administration Account	2,38,720.00	18,146.00	1,26,120.00	38,181.00	2,77,950.00	2,41,590.00	1,61,388.00	62,080.00	829,349.00	1,98,913.00	12,480.00	1,98,300.00
Examination Fund	-	86,315.00	-	11,740.00	-	-	-	-	21,090.00	-	82,150.00	-
Development Fund	-	-	-	-	64,750.00	-	-	-	39,200.00	-	-	-
Internal Examination Fund	-	-	-	-	-	-	-	-	75,845.00	-	-	-
Library Fund	-	-	-	-	-	-	-	-	10,440.00	-	-	-
Union Fund	-	-	-	-	-	-	-	-	1,87,510.00	-	50,067.00	-
Magazine Fund	-	-	-	-	-	-	-	-	67,500.00	-	-	-
UGC Fund	-	-	-	-	-	-	-	-	-	-	-	-
RUSA Fund	3,92,437.00	-	24,16,787.00	-	-	-	-	-	-	-	-	-
Total:	13,87,966.00	1,35,761.00	29,71,793.00	89,094.00	3,92,588.00	2,85,090.00	2,58,743.00	1,46,832.66	16,04,254.00	3,06,111.00	4,30,636.00	2,97,950.00
Total Expenditure (Physical & Academic)	15,23,727.00		30,69,887.00		6,77,598.00		4,05,575.66		19,10,367.00		7,28,586.00	
Total expenditure excl Salary	86,14,358.50		1,31,99,150.42		99,05,959.80		96,05,389.23		1,04,99,259.51		75,56,800.19	
Percentage per year	17.69%		23.19%		6.84%		4.20%		18.20%		9.64%	
Avg Percentage for last 6 yrs	13.29%											
Avg Percentage for last 5 yrs	14.07%											



B. B. B. B.
COORDINATOR, IQAC CELL
Mariani College, Mariani



A. A. A. A.
Principal
Mariani College, Mariani

MARIANI COLLEGE

SELF STUDY REPORT

FOR 3RD CYCLE OF NAAC ACCREDITATION

2018 - 2023



INTERNAL AUDIT REPORT OF MARIANI COLLEGE

Mariani, Dist - Jorhat, Assam - 785634



FOR THE YEAR ENDED 31ST MARCH, 2023
(01-04-2022 to 31-03-2023)

INTERNAL AUDITOR

BHOWMICK AND ASSOCIATES
CHARTERED ACCOUNTANTS

Maligaon Near Flyover bridge, Adj. to Axis Bank ATM, GHY- 12
Email Id : careenabhovmick3@gmail.com


COORDINATOR, IQAC CELL
Mariani College, Mariani




Principal
Mariani College, Mariani



MARIANI COLLEGE

SELF STUDY REPORT

FOR 3RD CYCLE OF NAAC ACCREDITATION

2018 - 2023



BHOWMICK AND ASSOCIATES

(CHARTERED ACCOUNTANTS)

FIRM REGN NO: - 332190E



INTERNAL AUDITOR'S REPORT

To the Governing Body of MARIANI COLLEGE

We have conducted the internal audit of the attached Receipts & Payments Account of Establishments Funds and Other Subsidiary funds of MARIANI COLLEGE, having Registered Office at Mariani, Jorhat - 785634, Assam as at 31st March 2023.

We conducted our internal audit in accordance with auditing standard generally accepted in India. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the Receipts & Payments Account are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the Receipts & Payments Account. An internal audit also includes assessing the accounting principles used and significant estimates made by the management, as well as evaluating the overall financial statement presentation. We believe that our internal audit provides a reasonable basis for our opinion.

We further report that:-

1. We have obtained all the information and explanation which to the best of our knowledge and belief were necessary for the purpose of the internal audit.
2. In our opinion, the college has kept proper books of accounts as required by the law so far, as appears from our examination of these books.
3. The Receipts & Payments Account dealt with the report is in agreement with the books of accounts.
4. We have compiled the report based on the documents, information, explanation and other audit reports provided before us.
5. In our opinion and to the best of our information and according to the explanation given to us the said accounts give a true and fair view.

For, M/S BHOWMICK AND ASSOCIATES
Chartered Accountants



Reena Bhowmick
(CA Reena Bhowmick)

Proprietor
M. No. 312931

UDIN : 23312931BGWDRN8840

Date - 17-July-2023
Place- Mariani

Address

Adj to Axis Bank ATM, Axis Bank Building, Maligaon | Guwahati - 781012
Ph No. : +91-97060-07390 Email id : careenabhowmick3@gmail.com

Bhowmick
COORDINATOR, IOAC CELL
Mariani College, Mariani



Principals
Principal
Mariani College, Mariani



MARIANI COLLEGE

SELF STUDY REPORT

FOR 3RD CYCLE OF NAAC ACCREDITATION

2018 - 2023

BHOWMICK AND ASSOCIATES

(CHARTERED ACCOUNTANTS)

FIRM REGN NO: - 332190E



INTERNAL AUDITOR'S REPORT ON THE ACCOUNTS OF MARIANI COLLEGE (ARTS, SCIENCE, COMMERCE STREAM), MARIANI OF JORHAT DISTRICT

FOR THE PERIOD FROM 01-04-2022 TO 31-03-2023

Sl. No	Heads	Descriptions
1.	INTRODUCTION	<p>The Accounts of Mariani College (Arts, Science & Commerce Stream), Mariani of Jorhat District have been audited by the undersigned on the basis of the following accounts records produced during the course of verification for the period from 01-04-2022 to 31-03-2023.</p> <ul style="list-style-type: none">a. Receipts Booksb. Abstracts of fees Registerc. Government Grant Registerd. Cash Book/Bank Book of the followings:<ul style="list-style-type: none">➤ Establishment Fund➤ Free Admission Fund➤ Examination Fund➤ Development Fund➤ Internal Exam. Fund➤ Library Fund➤ Union Fund➤ Magazine Fund➤ Tution Fund➤ UGC Fund➤ Laboratory Fund➤ Scouts & Guide Fund➤ NSS Fund➤ RUSA Funde. Sanction letter, if anyf. Any other record related for auditg. Payment Voucher/Supported Bills of respective funds



Address

Adj to Axis Bank ATM, Axis Bank Building, Maligaon | Guwahati - 781012
Ph No. : +91-97060-07390 Email id : careenabhowmick3@gmail.com


COORDINATOR, IQAC CELL
Mariani College, Mariani




Principal
Mariani College, Mariani



MARIANI COLLEGE

SELF STUDY REPORT

FOR 3RD CYCLE OF NAAC ACCREDITATION

2018 - 2023



2.	INCUMBEMCY	The Office of the Principal & Secretary was held by Dr. Horen Gowalla, who also act as DDO (Drawing & Disbursing Officer) as administrative head of the Institution.									
3.	DISCLAIMER STATEMENT	The Internal Audit Report has been prepared on the basis of Accounts Records submitted by the Accounting Authority of Mariani College, Mariani, Jorhat. The Internal Audit Report disclaims any responsibilities for any mis-information or non-furnishing of any information on the part of auditee.									
4.	FUND POSITION	The Financial status of fund along with the Receipt & Payment account as prepared from the accounting entries made into the Establishment Fund (General) & Other Subsidiary Funds relating to the period of audit was attached in Notes – I in consolidated manner to ascertain the fund position and its utilization thereof. <i>(Refer Notes – I for Details)</i>									
5.	RESERVE FUND	An amount of ₹ 4,93,525/- & ₹ 50,00,000/- were kept at State Bank of India, Mariani Branch in the form of Fixed Deposit Receipts (FDR) by the College Authority. Details of Fixed Deposit Receipts (FDR) are as under : <table border="1"><thead><tr><th>Sl. No</th><th>FDR A/c No</th><th>Others Details</th></tr></thead><tbody><tr><td>1</td><td>A/c No. 31127556099</td><td>Term – 5 Years Interest – 5.70% Deposit Value – ₹ 4,93,525/- Value Date - 09.04.2020 Maturity Date – 09.04.2025 Maturity Value – ₹ 6,54,492/-</td></tr><tr><td>2</td><td>A/c No. 40935100482</td><td>Term – 5 Years Interest – 5.50% Deposit Value – ₹ 50,00,000/- Value Date - 22.04.2022 Maturity Date – 22.04.2027 Maturity Value – ₹ 65,70,333/-</td></tr></tbody></table>	Sl. No	FDR A/c No	Others Details	1	A/c No. 31127556099	Term – 5 Years Interest – 5.70% Deposit Value – ₹ 4,93,525/- Value Date - 09.04.2020 Maturity Date – 09.04.2025 Maturity Value – ₹ 6,54,492/-	2	A/c No. 40935100482	Term – 5 Years Interest – 5.50% Deposit Value – ₹ 50,00,000/- Value Date - 22.04.2022 Maturity Date – 22.04.2027 Maturity Value – ₹ 65,70,333/-
Sl. No	FDR A/c No	Others Details									
1	A/c No. 31127556099	Term – 5 Years Interest – 5.70% Deposit Value – ₹ 4,93,525/- Value Date - 09.04.2020 Maturity Date – 09.04.2025 Maturity Value – ₹ 6,54,492/-									
2	A/c No. 40935100482	Term – 5 Years Interest – 5.50% Deposit Value – ₹ 50,00,000/- Value Date - 22.04.2022 Maturity Date – 22.04.2027 Maturity Value – ₹ 65,70,333/-									




COORDINATOR, IQAC CELL
Mariani College, Mariani




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Mariani College, Mariani



MARIANI COLLEGE

SELF STUDY REPORT

FOR 3RD CYCLE OF NAAC ACCREDITATION

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6.	STAFF STRENGTH	<p>The Staff Strength of the Mariani College, Mariani pertaining to the Arts, Science and Commerce stream for both teaching and Non-teaching staff under Permanent and Temporary category was given below :</p> <p>Permanent Category</p> <table border="1"><thead><tr><th>Sl. No</th><th>Designation</th><th>Nos.</th><th>Remarks</th></tr></thead><tbody><tr><td>1</td><td>Principal</td><td>1</td><td>Permanent</td></tr><tr><td>2</td><td>Associate Professor</td><td>7</td><td>Permanent</td></tr><tr><td>3</td><td>Assistant Professor</td><td>29</td><td>Permanent</td></tr><tr><td>4</td><td>Senior Assistant</td><td>1</td><td>Permanent</td></tr><tr><td>5</td><td>Junior Assistant</td><td>1</td><td>Permanent</td></tr><tr><td>6</td><td>Lower Division Assistant (LDA)</td><td>1</td><td>Permanent</td></tr><tr><td>8</td><td>Library Bearer</td><td>1</td><td>Permanent</td></tr><tr><td>9</td><td>Laboratory Bearer</td><td>1</td><td>Permanent</td></tr><tr><td>10</td><td>Gr- -IV</td><td>1</td><td>Permanent</td></tr><tr><td colspan="2">Total :</td><td>43</td><td></td></tr></tbody></table> <p>Temporary Category</p> <table border="1"><thead><tr><th>Sl. No</th><th>Designation</th><th>Nos.</th><th>Remarks</th></tr></thead><tbody><tr><td>1</td><td>Assistant Professor</td><td>8</td><td>Temporary</td></tr><tr><td>2</td><td>Junior Assistant</td><td>1</td><td>Temporary</td></tr><tr><td>3</td><td>Laboratory Bearer</td><td>4</td><td>Temporary</td></tr><tr><td>4</td><td>Gr- -IV</td><td>3</td><td>Temporary</td></tr><tr><td colspan="2">Total :</td><td>16</td><td></td></tr></tbody></table> <p>Total Staff strength including temporary & Permanent is 59</p>	Sl. No	Designation	Nos.	Remarks	1	Principal	1	Permanent	2	Associate Professor	7	Permanent	3	Assistant Professor	29	Permanent	4	Senior Assistant	1	Permanent	5	Junior Assistant	1	Permanent	6	Lower Division Assistant (LDA)	1	Permanent	8	Library Bearer	1	Permanent	9	Laboratory Bearer	1	Permanent	10	Gr- -IV	1	Permanent	Total :		43		Sl. No	Designation	Nos.	Remarks	1	Assistant Professor	8	Temporary	2	Junior Assistant	1	Temporary	3	Laboratory Bearer	4	Temporary	4	Gr- -IV	3	Temporary	Total :		16	
Sl. No	Designation	Nos.	Remarks																																																																			
1	Principal	1	Permanent																																																																			
2	Associate Professor	7	Permanent																																																																			
3	Assistant Professor	29	Permanent																																																																			
4	Senior Assistant	1	Permanent																																																																			
5	Junior Assistant	1	Permanent																																																																			
6	Lower Division Assistant (LDA)	1	Permanent																																																																			
8	Library Bearer	1	Permanent																																																																			
9	Laboratory Bearer	1	Permanent																																																																			
10	Gr- -IV	1	Permanent																																																																			
Total :		43																																																																				
Sl. No	Designation	Nos.	Remarks																																																																			
1	Assistant Professor	8	Temporary																																																																			
2	Junior Assistant	1	Temporary																																																																			
3	Laboratory Bearer	4	Temporary																																																																			
4	Gr- -IV	3	Temporary																																																																			
Total :		16																																																																				
7	TRAVELLING ALLOWANCES	<p>In the process of verifying the Cash Book/Bank Book relating to Establishment fund and other subsidiary Fund it was found that a total amounting of ₹ 3,90,608/- was spent towards the purposes of visiting Guwahati, Dibrugarh etc on Official matters. Competent Authority should take needful steps towards minimizing the Travelling allowances as far as possible in coming future.</p>																																																																				



B. Bhowmick
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A. Boruah
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⁸³Payments to contractors.

⁸⁴194C. (1) Any person responsible for paying any sum to any resident (hereafter in this section referred to as the contractor⁸⁵) for carrying out any work⁸⁵ (including supply of labour for carrying out any work) in pursuance of a contract between the contractor and a specified person shall, at the time of credit of such sum to the account of the contractor or at the time of payment thereof in cash or by issue of a cheque or draft or by any other mode, whichever is earlier, deduct an amount equal to—

- (i) one per cent where the payment is being made or credit is being given to an individual or a Hindu undivided family;
- (ii) two per cent where the payment is being made or credit is being given to a person other than an individual or a Hindu undivided family,

of such sum as income-tax on income comprised therein.

(2) Where any sum referred to in sub-section (1) is credited to any account, whether called "Suspense account" or by any other name, in the books of account of the person liable to pay such income, such crediting shall be deemed to be credit of such income to the account of the payee and the provisions of this section shall apply accordingly.

(3) Where any sum is paid or credited for carrying out any work mentioned in sub-clause (e) of clause (iv) of the Explanation, tax shall be deducted at source—

- (i) on the invoice value excluding the value of material, if such value is mentioned separately in the invoice; or
- (ii) on the whole of the invoice value, if the value of material is not mentioned separately in the invoice.

(4) No individual or Hindu undivided family shall be liable to deduct income-tax on the sum credited or paid to the account of the contractor where such sum is credited or paid exclusively for personal purposes of such individual or any member of Hindu undivided family.

(5) No deduction shall be made from the amount of any sum credited or paid or likely to be credited or paid to the account of, or to, the contractor, if such sum does not exceed ⁸⁶[thirty] thousand rupees :

Provided that where the aggregate of the amounts of such sums credited or paid or likely to be credited or paid during the financial year exceeds ⁸⁷[seventy-five] thousand rupees, the person responsible for paying such sums referred to in sub-section (1) shall be liable to deduct income-tax under this section.

(6) No deduction shall be made from any sum credited or paid or likely to be credited or paid during the previous year to the account of a contractor during the course of business of plying, hiring or leasing goods carriages, on furnishing of his Permanent Account Number, to the person paying or crediting such sum.

(7) The person responsible for paying or crediting any sum to the person referred to in sub-section (6) shall furnish, to the prescribed income-tax authority or the person authorised by it, such particulars, in such form and within such time as may be prescribed.

Explanation.—For the purposes of this section,—

- (i) "specified person" shall mean,—

- (a) the Central Government or any State Government; or
- (b) any local authority; or
- (c) any corporation established by or under a Central, State or Provincial Act; or
- (d) any company; or
- (e) any co-operative society; or
- (f) any authority, constituted in India by or under any law, engaged either for the purpose of dealing with and satisfying the need for housing accommodation or for the purpose of planning, development or improvement of cities, towns and villages, or for both; or
- (g) any society registered under the Societies Registration Act, 1860 (21 of 1860) or under any law corresponding to that Act in force in any part of India; or
- (h) any trust; or
- (i) any university established or incorporated by or under a Central, State or Provincial Act and an institution declared to be a university under section 3 of the University Grants Commission Act, 1956 (3 of 1956); or


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- (j) any Government of a foreign State or a foreign enterprise or any association or body established outside India; or
- (k) any firm; or
- (l) any person, being an individual or a Hindu undivided family or an association of persons or a body of individuals, if such person,—
- (A) does not fall under any of the preceding sub-clauses; and
- (B) is liable to audit of accounts under clause (a) or clause (b) of section 44AB during the financial year immediately preceding the financial year in which such sum is credited or paid to the account of the contractor;
- (ii) "goods carriage" shall have the meaning assigned to it in the Explanation to sub-section (7) of section 44AE;
- (iii) "contract" shall include sub-contract;
- (iv) "work" shall include—
- (a) advertising;
- (b) broadcasting and telecasting including production of programmes for such broadcasting or telecasting;
- (c) carriage of goods or passengers by any mode of transport other than by railways;
- (d) catering;
- (e) manufacturing or supplying a product according to the requirement or specification of a customer by using material purchased from such customer,
- but does not include manufacturing or supplying a product according to the requirement or specification of a customer by using material purchased from a person, other than such customer.]


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Notes – I


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D) ESTABLISHMENT (GENERAL) FUND : 2022-23

RECEIPTS	AMOUNT	PAYMENTS	AMOUNT
	₹		₹
To Opening Balance	1,00,76,201.77	By Temporary Staff Payment	5,33,384.00
To Admission & Other Fees	38,27,530.00	By Non Sanction Worker/ Employees Payment	6,65,568.00
To Other Fee Receipts	6,070.00	By Bank Charges	3,250.50
To Other Receipts	54,330.00	By Transfer to Subsidiary Funds	20,69,150.00
To Deposit From Central Government	50,000.00	Union Fund	10,50,650
To Deposit RMSA Account	43,829.20	Free Admission Fund	3,66,300
To Deposit From SEBA for SLRC Exam 22	1,11,150.00	Tution Fee Account	6,52,200
To Fund Receipt (DHE Assam)	1,11,97,827.00	By New Recruitment - Interview Expenditure	1,96,487.00
To Bank Interest	2,16,498.00	By Examination fees	98,200.00
To Refund/ recovery	95,644.03	By Advertisement Expenses	1,05,135.00
To Remuneration of DME	34,000.00	By Electrification Works	40,140.00
To Inter College Cricket Tournament Receipt	10,000.00	By Travelling Expenses / DA	3,40,808.00
To Sticking Student Fee BNNCC	6,000.00	By Term Deposit With SBI	50,00,000.00
To DD Receipt - Interview Post	2,74,000.00	By GST Payment	8,860.00
		By Stationery	1,06,615.00
		By Electrical Goods	93,000.00
		By Energy Audit Fee	51,004.72
		By Establishment Day Expenses	33,300.00
		By Furniture	2,01,200.00
		By HS Registration Fee	71,700.00
		By Internet Connection College Library	30,000.00
		By Library Pest Control Expenses	32,214.00
		By Life Insurance for Student (Group)	39,836.80
		By Night Guard Salary	33,650.00
		By Refreshment Expenses	53,645.00
		By Registration Fee to Registrar, DU	1,27,960.00
		By Remuneration to Exam Invigilator	1,59,100.00
		By Misc Expenditure	1,58,972.00
		By Supply of Sports Items	15,650.00
		By Supply of CCTV	42,350.00
		By Supply of Hardware Goods	3,26,158.00
		By Supply of Inverter with Battery	25,000.00
		By Supply of Server PC, UPS,	86,632.00
		By Steel Chair for Computer Lab/Equipments	1,04,000.00
		By Supply of Computer - Library/ Science Strm	1,15,200.00
		By Supply of Laboratory Chemicals	72,913.00
		By Website	1,20,000.00
		By Xerox Toner/ Repairing expenses	1,44,992.00
		By Repairs & Maintenance (Ann - I)	8,41,562.00
		By Other Expenses (Ann - II)	2,97,716.00
		By Closing Balance	1,35,57,726.98
Total :	2,60,03,080.00		Total : 2,60,03,080.00



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ANNEXURE - I

Repairs & Maintenance (ANNEXURE TO ESTABLISHMENT (GENERAL) FUND : 2022-23)

Particulars	AMOUNT
	₹
Repairing of D.G Sets/ A.C/ R.O	62,143.00
Repairing of Computer & Xerox Machine	57,925.00
Repairing Works - Library	1,84,620.00
Repairs & Maintenance	76,000.00
Repairing Works - Arts College	1,33,874.00
Repairing Works - Commerce College	63,000.00
Repairing Works - Science Stream	76,600.00
Repairing Works of College	1,87,400.00
Total :	8,41,562.00




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ANNEXURE - II

OTHER EXPENSES (ANNEXURE TO ESTABLISHMENT (GENERAL) FUND : 2022-23)

Particulars	AMOUNT
	₹
Academic & Administrative Audit Expenses	11,146.00
Affiliation Fee Dibrugarh University	21,105.00
Alumi Registration Fee	6,000.00
Aluminum Participation of Grls Common Room	15,100.00
Award Distribution to NCC Cadets	6,000.00
Bookd & Periodicals	8,382.00
Cleaning of College Campus	15,963.00
Felicitation Work of College	1,100.00
Financial Help to Student	1,950.00
Financial Help to Students	1,680.00
Girls Hostel Expenses	3,300.00
Income Tax (TDS)	2,430.00
Inter College Cricket Tournamnets	5,000.00
Internal Audit Fees	14,000.00
Internal/ Practical Examination Expenses	4,000.00
International Yoga Day	8,835.00
KKHSOU Study Centre	1,000.00
Newspaper Expenses	4,410.00
Painting Expenses	7,850.00
Participating for Lachit Diwas	13,500.00
Plan Estimate for G+1 Structure	10,000.00
Preparation of Building Estimates	8,000.00
Printing of Proceeding of Workshop	21,000.00
Publication of Seminar	10,200.00
Refilling of Fire Extinguisher	11,850.00
Seminar Expenses	9,000.00
Sign Board Expenses	23,700.00
Supply of Crockery Item	2,100.00
Supply of Dustbin & Bin Bags	4,030.00
Supply of Flower Pot	4,700.00
Supply of Name Plates Ardic	15,000.00
Wooden Chair for Office	3,000.00
Workshop Expenses	17,385.00
World Environment Day Celebration Expenses	5,000.00
Total :	2,97,716.00




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II) FREE ADMISSION ACCOUNT : 2022-23

RECEIPTS	AMOUNT	PAYMENTS	AMOUNT
	₹		₹
To Opening Balance	5,32,804.75	By Bank Charges	442.50
To Refund (excess for GB Meeting)	4,440.00	By Cleaning of College Campus	11,350.00
To Other Receipts	6,270.00	By Electricity Bill	3,04,314.00
To Bank Interest	12,422.00	By External Hardware	5,350.00
To Transfer from Subsidiary Funds Establishment Fund	3,66,300.00	By Farewell Meeting	9,400.00
		By Governing Body Meeting	42,500.00
		By Health Free Campus	5,000.00
		By International Women Dasy	3,200.00
		By Miscellaneous Expenses	8,656.00
		By Newspaper Expenses	37,490.00
		By Painting Expenses	8,800.00
		By Recharge/Internet Expenses	29,686.40
		By Refreshment Expenses	934.00
		By Repair & Maintenance of Xerox Machine	3,776.00
		By Stationery	52,275.00
		By Suply of Gift Item	2,500.00
		By Supply of Board	5,400.00
		By Telephone Bill	8,000.00
		By Xerox/ Toner Expenses	270.00
		By Closing Balance	3,82,892.85
Total :	9,22,236.75	Total :	9,22,236.75




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III EXAMINATION FUND : 2022-23

RECEIPTS	AMOUNT	PAYMENTS	AMOUNT
	₹		₹
To Opening Balance	32,80,340.72	By Affiliation Fee for Sport to DU	55,265.00
To Bank Interest	91,759.00	By AHSEC, HS Exam Fee	2,31,350.00
To Examination Fees & Other	7,450.00	By Exam Fees	7,60,235.00
To Examination Fees & Other Fees	40,95,200.00	By Examination Fee to Registrar, D.U	11,64,031.00
To Excess tranfer Amount refunded	50,865.00	By Expenditure incurred for BA/BCOM/BSC	1,03,159.00
To Receipt from AHSEC	24,010.00	By External/Internal/ Practical Exam Exp	78,920.00
To Reimbursement from AHSEC for BPL students	1,36,500.00	By Field Trip/ Excursion Expenses	1,500.00
		By Internal Assessment Work	8,000.00
		By Miscellaneous Expenses	19,150.00
		By Refreshment Expenses	1,23,880.00
		By Remuneration for Extra Work	16,000.00
		By Remuneration for Practical Exam	55,740.00
		By Remuneration to Exam Invigilator	5,50,587.00
		By Remuneration to Examiner	10,100.00
		By Stationery	16,250.00
		By Travelling Expenses / DA	43,300.00
		By Closing Balance	44,48,657.72
Total :	76,86,124.72	Total :	76,86,124.72



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IV] UNION FUND : 2022-23

RECEIPTS	AMOUNT	PAYMENTS	AMOUNT
To Opening Balance	16,996.24	By Union Expenses	43,220.00
To Bank Interest	9,266.00	By Annual College Week of Student Union	1,98,950.00
To Transfer from Subsidiary Funds Establishment Fund	10,50,650.00	By Awareness Workshop	1,500.00
		By Bank Charges	442.50
		By Celebration of Saraswati Puja	65,100.00
		By Cleaning of College Campus	3,500.00
		By College Utensils	9,860.00
		By Drama Competition	9,000.00
		By Equipments to Student Union	13,000.00
		By Financial Help to Student	5,000.00
		By Fresher Social	70,000.00
		By Furniture	49,050.00
		By Inter College Football Tournaments'	58,544.00
		By Quiz Competition	7,200.00
		By Refree Payment	17,000.00
		By Stationery	11,380.00
		By Supply of Election Materials	4,250.00
		By Supply of Jersey/Socks/Gloves/Blazer	42,460.00
		By Supply of Sports Items	35,000.00
		By Supplying Dustbin to Studnet Union	3,000.00
		By Travelling Expenses / DA	6,500.00
		By Youth Festival	68,000.00
		By Closing Balance	3,54,955.74
Total :	10,76,912.24	Total :	10,76,912.24



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V) TUITION FUND : 2022-23

RECEIPTS	AMOUNT	PAYMENTS	AMOUNT
	₹		₹
To Opening Balance	30,04,737.64	By Tuition fees remitted (Govt of Assam)	4,56,624.00
To Transfer from Subsidiary Funds Establishment Fund	6,52,200.00		
To Bank Interest	85,497.00	By Closing Balance	32,85,810.64
Total :	37,42,434.64	Total :	37,42,434.64

VI) UGC FUND : 2022-23

RECEIPTS	AMOUNT	PAYMENTS	AMOUNT
	₹		₹
To Opening Balance	4,780.16	By Expenses	-
To Bank Interest (for last year's)	63.00		
To Bank Interest	99.00	By Closing Balance	4,942.16
Total :	4,942.16	Total :	4,942.16

VII) SCOUT & GUIDE FUND : 2022-23

RECEIPTS	AMOUNT	PAYMENTS	AMOUNT
	₹		₹
To Opening Balance	42,384.57	By Scout & Guide Subscription	-
To Bank Interest	1,155.00	By Closing Balance	43,539.57
Total :	43,539.57	Total :	43,539.57

VIII) N S S FUND : 2022-23

RECEIPTS	AMOUNT	PAYMENTS	AMOUNT
	₹		₹
To Opening Balance	1,81,990.64	By Expenses	25,650.00
To Bank Interest	5,604.00	(NSS Programme)	
To N S S Grant	61,500.00	By Closing Balance	2,23,444.64
Total :	2,49,094.64	Total :	2,49,094.64



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IX) RUSA FUND : 2022-23

RECEIPTS	AMOUNT	PAYMENTS	AMOUNT
	₹		₹
To Opening Balance	2,105.25	By Construction/ Repairing Exp & other	-
To Bank Interest	180.00	By Closing Balance	2,285.25
Total :	2,285.25	Total :	2,285.25

X) RUSA FUND 2.0 : 2022-23

RECEIPTS	AMOUNT	PAYMENTS	AMOUNT
	₹		₹
To Receipts **	41,18,191.00	By Construction of 5 Nos of Classroom	18,07,287.00
		By Contingencies	30,785.00
		By Forest Royalty	44,248.00
		By GST Payment	81,158.00
		By Income Tax (TDS)	40,579.00
		By Laboratory Equipment	42,438.00
		By Labour Cess	40,579.00
		By Material Purchased for Construction	6,51,391.00
		By Repair & Renovation of Auditorium	8,55,410.00
		By Repair & Renovation - Other	8,386.00
		By Repairs & Renovation of Admin Building	96,628.00
		By Security Deposit - Other	2,55,836.00
		By Security Deposit of Admin Building/Auditorium/Class	1,53,923.00
		By Supply of Server PC, UPS	9,543.00
		By Closing Balance	-
Total :	41,18,191.00	Total :	41,18,191.00

Notes :

RUSA Fund 2.0 has two Accounts - RUSA SNA A/c and RUSA Holding A/c reported by the Accounts Department, the Closing Balance of the Fund is zero but could not present the statement as it is not available to them too.

RUSA Fund is an account managed by the government, and whenever there is a requirement of Fund for specified expenses, the college officials make an online proposal to the PFMS portal and submit it to Bank and accordingly the Bank releases the fund as per the proposal. It's worth noting that the RUSA Fund operates without maintaining a balance in the account, which allows for a flexible and responsive allocation of resources based on the actual needs of colleges.

* If the receipts are from PFMS (Public Financial Management System) and they get credited as soon as you file an application for a requirement, it is important to understand the tax implications of such receipts. PFMS is a centralized platform for managing government funds.



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CLOSING BALANCE

The Closing Balance of the Establishment General and Other Subsidiary Funds as per respective Cash Book as on 31-03-2023 is as follows :

SI No.	Name of Fund	Cash in Hand	Cash at Bank	Name of the Bank	Account Number
1	ESTABLISHMENT FUND	-	1,35,57,726.98	SBI, Mariani Br.	A/c No. 30761988160
2	FREE ADMISSION FUND	-	3,82,892.85	SBI, Mariani Br.	A/c No. 36222139241
3	EXAMINATION FUND	-	44,48,657.72	SBI, Mariani Br.	A/c No. 10789615809
4	UNION FUND	-	3,54,955.74	SBI, Mariani Br.	A/c No. 10789617078
5	TUTION FUND	-	32,85,810.64	SBI, Mariani Br.	A/c No. 10789616256
6	UGC FUND	-	4,942.16	SBI, Mariani Br.	A/c No. 10789616314
7	SCOUT & GUIDE FUND	-	43,539.57	SBI, Mariani Br.	A/c No. 10789616891
8	N S S FUND	-	2,23,444.64	SBI, Mariani Br.	A/c No. 10789616529
9	RUSA FUND	-	2,285.25	SBI, Mariani Br.	A/c No. 38059161378
	RUSA FUND 2.0	-	-		
10	RUSA SNA A/c	-	-	Canara Bank, Mariani	A/c No. 110021611699
11	RUSA Holding A/c	-	-	Canara Bank, Mariani	A/c No. 120001424058

For, Bhowmick and Associates
Chartered Accountants



Reena

CA. Reena Bhowmick
(Proprietor)
M.No. 312931

Bhowmick
COORDINATOR, IQAC CELL
Mariani College, Mariani



Ahorwalla
Principal
Mariani College, Mariani



MARIANI COLLEGE

SELF STUDY REPORT

FOR 3RD CYCLE OF NAAC ACCREDITATION

2018 - 2023



INTERNAL AUDIT OBSERVATIONS

MARIANI COLLEGE

Mariani, Dist - Jorhat, Assam - 785634

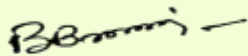
INTERNAL AUDITOR

BHOWMICK AND ASSOCIATES

CHARTERED ACCOUNTANTS

Maligaon Near Flyover bridge, Adj. to Axis Bank ATM, GHY- 12

Email Id : careenabhowmick3@gmail.com



COORDINATOR, IQAC CELL
Mariani College, Mariani




Principal
Mariani College, Mariani





MARIANI COLLEGE

SELF STUDY REPORT

FOR 3RD CYCLE OF NAAC ACCREDITATION

2018 - 2023



MARIANI COLLEGE

Mariani College
Natunmati, Mariani College
Dhodarali, Mariani, Jorhat, Assam - 785634

Internal Audit Report for the Period 1st Apr, 2022 to 31st Mar, 2023

Sl. No.	Particulars Head of Register	Audit Observation	Suggestions.
1.	Establishment Fund State Bank of India (A/c No : 30761988160)	<p>1. All the Entries of Expenses are made on proper voucher and well supported by the Bills/invoice. However, we found that proper signature of receiver is missing in some of the vouchers as mentioned in Annexure - 1.</p> <p>2. Under Section 194C of the Income Tax Act, 1961, if a college makes payments to a contractor or agency for any specified work that exceeds a specified amount, the college is required to deduct Tax Deducted at Source (TDS) as per the provisions of the Income Tax Act. The rate of TDS to be deducted may vary depending on the nature of the payment and the status of the recipient.</p> <p>For the current audit period, College has not deducted TDS on some payments made to the contractors, agency etc. for the specified work. Detail in Annexure - 2.</p>	<p>a. Sanctioning authorities/ Officer-in-Charge should pay the invoice/bill amount to supplier after getting signature done on the vouchers.</p> <p>b. TDS to be deducted by the College if the value of Payment exceeds the specified limits.</p>



CA. Reena Bhowmick
Bhowmick and Associates

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FOR 3RD CYCLE OF NAAC ACCREDITATION

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MARIANI COLLEGE

		<p>3. Other various issue were mentioned in Annexure - 3.</p> <p>4. There are vouchers without proper signature in those college voucher but instead the supplier provided the Receipt Voucher/ cash memo duly signed by them on receipt of their dues. Annexure - 4</p>	<p>c. Refer Annexure.</p> <p>d. Practice of getting sign done on College Voucher should be made.</p>
<p>2.</p> <p>Union Fund State Bank of India (A/c No : 10789617078)</p>		<p>1. All the Entries of Expenses are made on proper voucher and well supported by the Bills/Invoice except those bills/Invoice for voucher as mentioned in Annexure - 5.</p>	<p>a. It is essential to collect bills or supporting invoices for all expenses incurred by an organization. Bills serve as evidence of the transactions and provide details about the goods or services purchased, the amount paid, and other relevant information. Paying without any supporting bills is not a recommended practice.</p>
<p>3.</p> <p>Tax Deducted/Collected at Source (TDS/TCS) under Income Tax Act, GST Act.</p>		<p>1. In many cases as per Annexure 3, TDS deducted on Gross Value.</p>	<p>a. As per Provision of relevant acts (Income Tax & GST) TDS is required to be deducted on Taxable Value and not on the Gross Value.</p>
<p>4.</p> <p>Travelling Expenses</p>		<p>1. In the process of verifying the Cash Book/Bank Book relating to Establishment fund and other subsidiary Fund it was found that a total</p>	<p>a. It is seen that proper bill is not found for travelling expenses. When it comes to travel expenses, it is essential to have detailed documentation to substantiate the claims and justify</p>



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MARIANI COLLEGE

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FOR 3RD CYCLE OF NAAC ACCREDITATION

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MARIANI COLLEGE	
<p>the expenses incurred. It is advised, the individuals who claimed the travel expenses to provide detailed receipts for all expenses incurred during the trip. This includes receipts for fuel, meals, accommodation, transportation, and any other relevant expenses. Receipts should include the date, location, item/service purchased, and the amount paid.</p>	<p>b. Make sure there is a well-defined travel expense policy in place that outlines the required documentation and receipt submission guidelines. This policy should be communicated to all employees or individuals who travel on behalf of the organization.</p>
<p>amounting of ₹ 3,90,608/- was spent towards the purposes of visiting Guwahati, Dibrugarh etc on Official matters. Competent Authority should take needful steps towards minimizing the Travelling allowances as far as possible in coming future.</p>	



CA. Reena Bhownick
Bhownick and Associates


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MARIANI COLLEGE

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MARIANI COLLEGE

<p>5.</p>	<p>RUSA</p> <p>Canara Bank SNA Account - 110021611699 Holding A/c - 120001424058</p>	<p>There are three Accounts maintained for RUSA:</p> <ol style="list-style-type: none"> RUSA FUND A/c No. 38059161378 RUSA FUND 2.0 RUSA SNA A/c 110021611699 RUSA Holding A/c 120001424058. <p>A/c No. 38059161378 is a General Fund and includes only Interest Income and no other transactions were noted.</p> <p>RUSA Fund 2.0 has two Accounts - RUSA SNA A/c 110021611699 and RUSA Holding A/c 120001424058. As reported by the Accounts Department, the Closing Balance of the Fund is zero but they could not present the statement as it is not available to them too.</p>	<p>RUSA Fund is an account managed by the government, and whenever there is a requirement of Fund for specified expenses, the college officials make an online proposal to the PFMS portal and submit it to Bank and accordingly the Bank releases the fund as per the proposal. It's worth noting that the RUSA Fund operates without maintaining a balance in the account, which allows for a flexible and responsive allocation of resources based on the actual needs of colleges.</p>
<p>6.</p>	<p>Other Miscellaneous Issues</p>	<ol style="list-style-type: none"> In the Payment Voucher it is mentioned as "Total after Deducting 5% GST", however the Payment varies as per Income Tax deductions (Rate 1%, 2%, 10%, etc) and GST deductions (Rate 2%, 5%, etc). In Examination Fund, Total collection is Rs 40,95,200/- as per our Report and it is Rs 32,52,980/- as per the list of Total Collection Report given by the Accounts Department, i.e. there is a mismatch of Rs. 8,42,220/-, as the collection of March has not been included by them in the List. 	<ol style="list-style-type: none"> We suggest to update the Payment Voucher Format and describe the Final payment as "Total Payments after all deductions". We suggest to update the list of Total Collection Report and include the collections of March too in the Report.



CA. Reema Bhowmick
Bhowmick and Associates


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MARIANI COLLEGE

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FOR 3RD CYCLE OF NAAC ACCREDITATION

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Mariani College

Natunmati, Mariani College, Dhodarali, Mariani, Jorhat, Assam - 785634

Annexure : 1 : Establishment Fund

Supplier/Receiving Party's Signature is not found in the following Vouchers

Sl. No.	Date	Voucher No.	Particulars	Amount
1	9-Jun-22	Voucher No. 56	Cleaning of College Campus	2,878.00
2	24-Jun-22	Voucher No. 70	Travelling Expenses / DA	1,500.00
3	27-Jun-22	Voucher No. 73	Advertisement Expenses	2,054.00
4	28-Jun-22	Voucher No. 75	Steel Chair for Computer Lab/Equipments	93,000.00
5	8-Jul-22	Voucher No. 84	Seminar Expenses	9,000.00
6	13-Jul-22	Voucher No. 89	Sign Board Expenses	23,700.00
7	18-Jul-22	Voucher No. 93	Payment to Temporary Staff	3,500.00
8	11-Aug-22	Voucher No. 116	Remuneration to Exam Invigilator	6,500.00
9	17-Aug-22	Voucher No. 117	Night Guard Salary	3,550.00
10	5-Sep-22	Voucher No. 128	Cleaning of College Campus	4,450.00
11	25-Oct-22	Voucher No. 165	Preparation of Building Estimates	8,000.00
12	27-Oct-22	Voucher No. 173	Energy Audit Fee	51,004.72
13	8-Nov-22	Voucher No. 182	Workshop Expenses	4,000.00
14	17-Nov-22	Voucher No. 194	Newspaper Expenses	4,410.00
15	28-Nov-22	Voucher No. 205	Publication of Seminer	10,200.00
16	28-Nov-22	Voucher No. 206	Stationery	12,000.00
17	13-Dec-22	Voucher No. 226	Xerox/ Toner Expenses	39,000.00
18	7-Jan-23	Voucher No. 238	Aluminum Participation of Grls Common Room	15,100.00
19	10-Feb-23	Voucher No. 255	Advertisement Expenses	2,250.00
20	14-Feb-23	Voucher No. 258	Xerox/ Toner Expenses	17,500.00
21	22-Feb-23	Voucher No. 264	Supply of Flower Pot	4,700.00
			Total :	3,18,296.72




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MARIANI COLLEGE

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Mariani College

Natunmati, Mariani College, Dhodarali, Mariani, Jorhat, Assam - 785634

Annexure : 2 : Establishment Fund

TDS to be deducted on the following Bills :

Sl. No.	Date	Voucher No.	Particulars	Amount	TDS **
1	8-Jul-22	Voucher No. 86	Advertisement Expenses	37,044.00	370.00
2	25-Jul-22	Voucher No. 105	New Recruitment - Interview Expenditure	55,787.00	558.00
3	6-Sep-22	Voucher No. 133	Repairing of Computer & Xerox Machine Paid for Cyberton	57,925.00	579.00
5	6-Sep-22	Voucher No. 131	Repairing Works of College	1,02,000.00	1,020.00
6	19-Oct-22	Voucher No. 163	Repairing Works - Commerce College	63,000.00	630.00
7	27-Oct-22	Voucher No. 173	Energy Audit Fee - Add Square Solution	51,004.72	5,100.00
8	1-Dec-22	Voucher No. 212	Repairs & Maintenance	65,000.00	650.00
Total :				4,31,760.72	8,907.00

** As per Provision of Income Tax Act, Deductor having TAN is required to Deduct TDS U/S 194C at the rate of 1% or 2% or 10% on the Taxable Value excluding GST. Non Deduction of TDS may result penalty. (for detail of Sec 194C refer attachment)




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MARIANI COLLEGE

SELF STUDY REPORT

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Mariani College

Natunmati, Mariani College, Dibrugarh, Mariani, Jorhat, Assam - 785634

Annexure : 4 : Establishment Fund

Proper Bills not found

Sl. No.	Date	Voucher No.	Particulars	Amount	Remarks
1	19-Apr-22	Voucher No. 17	Travelling Expenses / DA	52,000.00	No Bills attached
Total :				52,000.00	

* It is seen that proper bill is not found for travelling expenses. When it comes to travel expenses, it is essential to have detailed documentation to support the claims and justify the expenses incurred. It is advised, the individuals who claimed the travel expenses to provide detailed receipts for all expenses incurred during the trip. This includes receipts for fuel, meals, accommodation, transportation, and any other relevant expenses. Receipts should include the date, location, item/service purchased, and the amount paid.

Make sure there is a well-defined travel expense policy in place that outlines the required documentation and receipt submission guidelines. This policy should be communicated to all employees or individuals who travel on behalf of the organization.

Receiver's Signature is missing in Voucher instead the Party issued Receipt Memo.

Sl. No.	Date	Voucher No.	Particulars	Amount	Remarks
1	13-Jun-22	Voucher No. 58	Cleaning of College Campus	6,635.00	Signature on Memo not in Voucher
2	13-Jun-22	Voucher No. 59	Stationery	3,680.00	Signature on Memo not in Voucher
3	24-Jun-22	Voucher No. 70	Travelling Expenses / DA	1,500.00	Signature on Memo not in Voucher
4	28-Jun-22	Voucher No. 76	Supply of Dustbin & Bin	1,760.00	Signature on Memo not in Voucher
5	30-Jun-22	Voucher No. 77	Stationery	11,840.00	Signature on Memo not in Voucher
Total :				25,415.00	


COORDINATOR, IQAC CELL
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MARIANI COLLEGE

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Mariani College

Natunmati, Mariani College, Dhodarali, Mariani, Jorhat, Assam - 785634

Annexure : 5 : Union Fund

Bill not found

Sl. No.	Date	Voucher No.	Particulars	Amount	Remarks
1	1-Aug-22	Voucher No. 33	Equipments	13,000.00	No proper Bills attached
2	9-Sep-22	Voucher No. 36	Fresher Social	70,000.00	No proper Bills attached
3	25-Oct-22	Voucher No. 41	Inter College Football	12,200.00	No proper Bills attached
4	8-Dec-22	Voucher No. 47	Students union Election	39,020.00	No proper Bills attached
5	13-Dec-22	Voucher No. 48	Furniture	18,700.00	No Voucher attached
6	24-Jan-23	Voucher No. 60	Saraswati Puja	65,100.00	No proper Bills attached/ Budget Only
7	24-Jan-23	Voucher No. 61	Annual College Week	1,98,950.00	No Bills attached/ Budget Only
8	24-Jan-23	Voucher No. 62	Refree Payment	17,000.00	No proper Bills attached
9	30-Jan-23	Voucher No. 63A	Youth Festival	51,000.00	No proper Bills attached
Total :				4,84,970.00	-




COORDINATOR, IQAC CELL
Mariani College, Mariani




Principal
Mariani College, Mariani



MARIANI COLLEGE

SELF STUDY REPORT

FOR 3RD CYCLE OF NAAC ACCREDITATION

2018-2023



GOVT. OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER JORHAT
(D.C.P. CELL)

No. JDP/177/2019/DF/MARIANI-LAC/2015-16/94

Dated Jorhat the 21/8 2019

FUND RELEASE ORDER

In pursuance of the Govt. Sanction vide order No. PD/DCP/28/2015/31, Dtd. 27/01/2016; & Administrative Approval accorded vide this Office order No. JDP.8/2016/8, Dated:28/02/2016, The Deputy Commissioner is pleased to sanction an amount of Rs.23,52,000/- (Twenty three lakhs fifty two thousand) only for the Scheme shown below only as 2nd/ Final Installment out of allotted amount of Rs.40,00,000/- (Rupees Forty lakhs) only for smooth completion of the following schemes under Unutilized Fund for the year 2015-16.

Sl. No	Name of the Scheme	Govt. Approved amount	4% Vat	40% Amount already released as 1 st Installment after deducting 4% Vat	60% Amount Received from Govt.	Labour Cess (1%)	Amount Now Released as 2 nd Installment after deducting 1% L.C	Implementing Agency (Construction Committee)
1	Constn. of Building Mariani College, Mariani.	25,00,000/-	1,00,000/-	9,00,000/-	14,95,000	25,000/-	14,70,000/-	President /Secretary C.C. Constn. of Building Mariani College, Mariani.
2	Constn. of Drinking Water Plant at Mariani College Mariani.	10,00,000/-	40,000/-	3,60,000/-	5,98,000/-	10,000/-	5,88,000/-	President /Secretary C.C. Constn. of Drinking Water Plant at Mariani College Mariani.
3	Constn. of Tai Ahom Krishi Kendra Pub Lohing	5,00,000/-	20,000/-	1,80,000/-	2,99,000/-	5,000/-	2,94,000/-	President /Secretary C.C. Constn. of Tai Ahom Krishi Kendra Pub Lohing
Total		40,00,000/-				40,000/-	23,52,000/-	

Rupees (Twenty three lakhs fifty two thousand) only

Memo No. JDP/177/2019/DF/MARIANI-LAC/2015-16/94 (A)

Copy to

- Hon'ble MLA, Teok LAC for favour of kind information.
- The Director (DCP), Transformation & Development Department, Assam Dispur, Guwahati-6 for information.
- The President/Secretary Construction Committee for information and necessary action. They are requested to receive the Cheque from Sr. Asstt. / Accountant, DCP Cell, DC Office, Jorhat. They are also requested to ensure completion of the above said Scheme immediately and submit Completion Certificate along with UC/Vouchers, Photographs, etc. to the office of the undersigned within one month from the receipt of the 2nd installment. **They are strictly directed to ensure erection of Signboard in PERMANENT NATURE at the Construction Site and submit Photographs of the same after completion of the Scheme along with all relevant documents.**
- The Sr. Assistant/ Accountant, DCP Cell, D.C.'s Office, Jorhat for information and necessary action. He /She is requested to prepare A/C Payee Cheque in favour of President/Secretary Construction Committee, against the above said Scheme and amount mentioned, in the **Column B** and handed over accordingly. He is also directed to deduct the Labour Cess Amount (As Mentioned in Column No. 7) and deposit the same as per Govt. Norms with proper maintenance of records.

Deputy Commissioner,
Jorhat
Dated Jorhat the 21/8 2019

Deputy Commissioner,
Jorhat

B. B. B. B.
COORDINATOR, IQAC CELL
Mariani College, Mariani



A. A. A. A.
Principal
Mariani College, Mariani





MARIANI COLLEGE

SELF STUDY REPORT

FOR 3RD CYCLE OF NAAC ACCREDITATION

2018-2023



GOVERNMENT OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER:: JORHAT :: DISTRICT JORHAT

Tel No.0376-2320020
No.JP.17/2020/P1/26

e-mail, dc-jorhat@nic.in
Date:05/04/2021

ORDER

Concerned with re-emergence of COVID-19 in the country and as instructed by the Deputy Commissioner cum Chairman DHS, Jorhat, students of following Higher Education Institutes of Jorhat District are to be tested for COVID-19 so as to prevent any spread of COVID-19 in the community.

A special drive has been arranged from 6th April, 2021 onwards for RAT facility in the following Colleges/venues and concerned Head of the institutions are requested to instruct their students to come for the test accordingly.

Sl No	Name of College	Contact No.	Venue	Date	Team of Medical Staff
1	Jaganath Barooah College, Jorhat	0376-2520000 9435092840	J.B. College, Jorhat	6-4-2021 onwards	Medical Team/ Test team will be deputed by the Joint Director of Health Services, Jorhat accordingly.
2	D.C.B. Girls' College, Jorhat	0376-2571031 9435009144	D.C.B. Girls' College, Jorhat	6-4-2021 onwards	
3	Chandra Kamal Barbaruah Commerce College, Jorhat	0376-2527121 9435091323	CKB Commerce College, Jorhat	8-4-2021 onwards	
4	Jorhat College, Jorhat	0376-2501804 9435021842 9435292657	Jorhat College, Jorhat	8-4-2021 onwards	
5	Jorhat Law College	0376-2530040 9207040232			
6	Bahona College, Jorhat	0376-2555044 9435715575	Bahona College, Jorhat	8-4-2021 onwards	
7	Jorhat Kendriya Mahavidyalaya, Kendriyapuri, Jorhat	0376-2550009 9401600779	Jorhat Kendriya Mahavidyalaya	10-4-2021 onwards	
8	Sarbodaya College, Malowpatihar	9007181909	Sarbodaya College	10-4-2021 onwards	
9	Jorhat Engineering College	0376-2550134 9435738884	Jorhat Engineering College	10-4-2021 onwards	
10	Jorhat Institute of Science & Technology, Chantjan	0376-2550569 9054455457 9435051226	Jorhat Institute of Science & Technology	6-4-2021 onwards	
11	Kakojan College, Kakojan	0376-2555409 9854055331	Kakojan College	8-4-2021 onwards	
12	Chandra Kamal Barbaruah College, Teok	0376-2506491 9435003327	CKB College, Teok	10-4-2021 onwards	
13	Cinnamara College, Jorhat	9435735645	Cinnamara College	10-4-2021 onwards	
14	Mariani College, Mariani	03771-942118 9435051117	Mariani College	19-4-2021 onwards	
15	Nakachari College, Nakachari, Jorhat	03771-246047 9707114440 7309000445	Nakachari College	21-4-2021 onwards	
16	Dr. Nabin Bordoloi College, Na-Ali, Dhekiajuli	0376-2599295 9957663340	Dr. Nabin Bordoloi College, Dhekiajuli	21-4-2021 onwards	
17	Nanda Nath Saikia College, Titabar	03771-245446 9435450134	Nanda Nath Saikia College, Titabar	6-4-2021 onwards	
18	DIET, Titabar	7002184921	DIET, Titabar	10-4-2021 onwards	
19	Borbolla College, Borbolla	03771-247015 9435098797	Borbolla College	19-4-2021 onwards	

SRF generation of all RAT test should be done at the point of testing.

Additional Deputy Commissioner,
Jorhat

To
Dr. B. Barbaruah
J.D. Barbaruah
for
Signature

COORDINATOR, IQAC CELL
Mariani College, Mariani



Principal
Mariani College, Mariani

MARIANI COLLEGE

SELF STUDY REPORT

FOR 3RD CYCLE OF NAAC ACCREDITATION

2018-2023



18

(iv) DEVELOPMENT FUND : 2018-19

Receipts		Payments	
1. Opening Balance =	Rs. 2,98,261.00	1. Mason/Labour Payment =	Rs. 32,000.00
2. Development Fees =	Rs. 2,25,000.00	(Boundary Wall)	
(Transfer from Estt. Fund)		2. Electrical articles =	Rs. 30,500.00
3. Bank Intt. =	Rs. 10,558.00	3. Closing Balance =	Rs. 4,71,319.00
Total = Rs. 5,33,819.00		Total = Rs. 5,33,819.00	

(v) INTERNAL EXAMINATION FUND : 2018-19

Receipts		Payments	
1. Opening Balance =	Rs. 4,60,908.00	1. Furniture/Platform =	Rs. 18,000.00
2. Internal Exam Fees =	Rs. 1,04,220.00	2. Travelling Allowances =	Rs. 8,700.00
(Transfer from Estt. Fund)		3. Toner/Printer Ink =	Rs. 23,500.00
3. Bank Intt. =	Rs. 15,799.00	4. Labour Payment =	Rs. 5,000.00
Total = Rs. 5,80,927.00		5. Closing Balance =	Rs. 5,25,727.00
		Total = Rs. 5,80,927.00	

(vi) LIBRARY FUND : 2018-19

Receipts		Payments	
1. Opening Balance =	Rs. 1,18,452.00	1. Library Books =	Rs. 3,675.00
2. Library Fees =	Rs. 2,25,000.00	2. Closing Balance =	Rs. 3,45,709.00
(By Transfer from Estt. Fund)			
3. Sale Proceeds of Books =	Rs. 1,080.00		
4. Misc. Deposit =	Rs. 260.00		
5. Bank Intt. =	Rs. 4,592.00		
Total = Rs. 3,49,384.00		Total = Rs. 3,49,384.00	

(vii) UNION FUND : 2018-19

Receipts		Payments	
1. Opening Balance =	Rs. 31,148.24	1. Expenditure =	Nil
2. Union Fees =	Rs. 3,85,500.00	2. Closing Balance =	Rs. 4,18,566.24
(Transfer from Estt. Fund)			
3. Bank Intt. =	Rs. 1,918.00		
Total = Rs. 4,18,566.24		Total = Rs. 4,18,566.24	

T. Ramesh
(Retd.)

B. Srinivas
COORDINATOR, IQAC CELL
Mariani College, Mariani



A. J. J. J.
Principal
Mariani College, Mariani





MARIANI COLLEGE

SELF STUDY REPORT

FOR 3RD CYCLE OF NAAC ACCREDITATION

2018 - 2023



Bhramari
COORDINATOR, IQAC CELL
Mariani College, Mariani



Ahorwalla
Principal
Mariani College, Mariani

