



Yearly Status Report - 2019-2020

Part A

Data of the Institution

| | | |
|---|--|--------------------------------------|
| 1. Name of the Institution | | MARIANI COLLEGE |
| Name of the head of the Institution | | DR. HAREN SAIKIA |
| Designation | | Principal |
| Does the Institution function from own campus | | Yes |
| Phone no/Alternate Phone no. | | 03771242118 |
| Mobile no. | | 9435051117 |
| Registered Email | | marianicollege@yahoo.co.in |
| Alternate Email | | marianicollege@gmail.com |
| Address | | PO MARIANI, DIST JORHAT ASSAM-785634 |
| City/Town | | MARIANI |
| State/UT | | Assam |
| Pincode | | 785634 |
| 2. Institutional Status | | |

| | |
|--|--------------------------|
| Affiliated / Constituent | Affiliated |
| Type of Institution | Co-education |
| Location | Urban |
| Financial Status | state |
| Name of the IQAC co-ordinator/Director | DR. HOREN GOWALA |
| Phone no/Alternate Phone no. | 03771242118 |
| Mobile no. | 8638181858 |
| Registered Email | gautamdeb216@gmail.com |
| Alternate Email | marianicollege@gmail.com |

3. Website Address

| | |
|--|---|
| Web-link of the AQAR: (Previous Academic Year) | https://marianicollege.org.in/images/IQAC/AQAR/AQAR_2018-2019.pdf |
| 4. Whether Academic Calendar prepared during the year | Yes |
| if yes,whether it is uploaded in the institutional website: Weblink : | https://marianicollege.org.in/images/IOAC/calendar/academic-calender-2019-20.pdf |

5. Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity | |
|-------|-------|-------|-----------------------|-------------|-------------|
| | | | | Period From | Period To |
| 1 | C+ | 63.15 | 2004 | 04-Nov-2004 | 03-Nov-2009 |
| 2 | B+ | 2.53 | 2017 | 09-Jun-2017 | 08-Jun-2022 |

| | |
|---|-------------|
| 6. Date of Establishment of IQAC | 01-Jul-2007 |
|---|-------------|

7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|-----------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| World Anti- Tobacco Day | 31-May-2020 | 22 |

| | | |
|-------------------------------------|-------------------|-----|
| | 01 | |
| International Yoga Day | 21-Jun-2021 01 | 13 |
| International Mother tongue day | 21-Feb-2021 02 | 246 |
| world aids day | 01-Dec-2019 01 | 84 |
| World environment day observed | 05-Jun-2020 01 | 12 |
| International literacy Day observed | 08-Sep-2019 01 | 103 |
| International Students Day observed | 17-Nov-2019 02 | 211 |
| International women day | 08-Mar-2020 02 | 24 |

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[View Uploaded File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/ Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|--|--------|----------------|-----------------------------|--------|
| No Data Entered/Not Applicable!!! | | | | |
| No Files Uploaded !!! | | | | |

9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

National and International Days are observed Academic calendar prepared Class Routine prepared Teacher`s hand book and diary provided Internal examinations organized

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |
|--------------------------------------|---|
| Teacher`s Handbook | various plans of action to complete maximum syllabus within stipulated time |
| Teacher`s Diary | day by day teaching learning activity record |
| Class routine | Maximum scope of teaching learning and remedial classes |
| Internal exam routine for evaluation | prepare for final exam. |
| Academic Calendar | Smooth conduct of teaching learning evaluation etc. and maximum working days extract in a session |
| No Files Uploaded !!! | |

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

15-Jun-2020

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution ensures effective curriculum delivery through a well planned and documented process. The college regards effective delivery of curriculum as

the most vital curricular aspect. The college follows the curriculum prescribed by the University through its Boards of Studies. Our faculty members have worked on the Board of Studies and their sub-committees, substantially contributed to the curriculum development. The college ensures effective curriculum delivery through systematic and strategic transparent mechanism:

Academic calendar:

- The college follows the Academic calendar issued by the University and Commissionerate of Collegiate Education (CCE) and executes it rigorously.
- The Heads of Departments conduct the meetings to distribute workload, allot subjects, plan the activities of the department and to review the completed syllabus.
- The Principal monitors the effective implementation of the Calendar through formal meetings with Heads of Departments and if necessary informal discussions with faculty.

Time- Table Committee:

- The college constitutes the Time Table committee.
- The Time Table is prepared by respective departments.
- The Time Tables are displayed on the Notice Board and also uploaded on the college website.
- The syllabus link of University is also provided to the students.

Teaching Plan and Teaching Diary:

- Teaching plan is prepared by every faculty member at the beginning of academic year.
- They record the conduct of teaching and practical in the diary.
- Periodic assessment of curriculum delivery is conducted by IQAC through HODs.
- The faculty engages extra periods and practicals as and when necessary and maintains their records.

Laboratories:

- There is optimum utilization of well-equipped laboratories for curriculum delivery of practical.
- The students maintain the practical journals and the results are certified by the faculty along with HOD.

Teaching Aids:

- The faculty uses charts, maps, models and specimens along with chalk and board.
- Methods like seminar, group discussion, quiz, case study for effective delivery of curriculum.
- Study materials, notes and question banks are provided in the class and through mails.
- Educational field visits, industrial visits, tours are organized.
- Group projects are assigned to teach them team spirit, sharing and develop presentation, research skills.
- Social sites such as YOUTUBE, Whatsapp etc. are used for effective teaching.
- ICT based materials are uploaded on the college website.
- Guest lectures, Expert lectures and guidance by departmental Alumni are engaged.
- Internet, Computer, LCD projectors and other Audio- visual aids are utilized on regular basis.

Department library:

- Each Department maintains a Department Library to facilitate the students to access to latest books available in concerned subjects and topics.
- The books are issued to the students as and when needed by them.
- The record of the same is maintained in Department Library and Issue register maintained by all the Departments.

Teacher support:

- The college encourages the faculty to participate in Orientation and Refresher courses to update their knowledge of subject.
- The college encourages the faculty to attend the meetings of BOS and syllabus restructuring workshops.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|---|-----------------|-----------------------|----------|--|-------------------|
| No Data Entered/Not Applicable !!! | | | | | |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|---|--------------------------|-----------------------|
| No Data Entered/Not Applicable !!! | | |
| No file uploaded. | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|---|
| BA | MAJOR AND NON MAJOR | 01/07/2019 |
| BCom | MAJOR AND NON MAJOR | 01/07/2019 |
| BSc | MAJOR AND NON MAJOR | 01/07/2019 |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| Certificate | Diploma Course |
|------------------------------------|----------------|
| No Data Entered/Not Applicable !!! | |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|------------------------------------|----------------------|-----------------------------|
| No Data Entered/Not Applicable !!! | | |
| No file uploaded. | | |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|------------------------------------|--------------------------|---|
| No Data Entered/Not Applicable !!! | | |
| No file uploaded. | | |

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | Nil |
| Employers | Nil |
| Alumni | Nil |
| Parents | Nil |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

| |
|---|
| Feedback Obtained |
| students feedback on curricular and teaching learnings processes are distributes by the each and every department of the college and its received through offline mode every year by IQAC and feedback are analyzed and appropriate steps are adopt for better teaching learning processed. |

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| Integrated(UG) | B.A./B.Sc./B. Com. | 600 | 550 | 545 |
| No file uploaded. | | | | |

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2019 | 909 | 0 | 43 | 0 | 0 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|--|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 43 | 43 | 1 | 2 | 1 | 2 |
| View File of ICT Tools and resources | | | | | |
| No file uploaded. | | | | | |

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution is located in semi-rural area, surrounded by tea gardens and backward rural areas. Majority of the students belong to the tea gardens and villages. Hence proper mentoring of the students is very important. The Administration, together with IQAC has taken up the initiative of implementing the process of mentoring of students. Firstly, the students are divided on the basis of streams of studies. After that, they are categorized on the basis of their subjects. The Head of the Departments of the institution are then allotted the responsibility of assigning mentors by classifying the students into various groups. Before forming the groups, the teachers of the respective departments conduct certain evaluations related to subjects, communicate personally with the students, go through their previous performances and then finally hold group discussions and meetings among the students and teachers. There are various steps involved in mentoring the students of the institution.

- The Mentors have to maintain and update the basic particulars and performance of the students like class tests, weekly attendance, seminars, home assignments, etc. Moreover, their attitudes and behavior in the campus or any drastic change in the students' behavior have also to be recorded by the mentor.
- After the required information about the students is collected, the Mentors have to provide guidance and counseling, as and when necessary. For example, if a student is a slow learner, it is the responsibility of the Mentor to find out the causes of his slow learning and if possible, innovate new methods and techniques to teach him/her instead of neglecting that particular student. Similarly, an advance learner has to be shown ways by which he can choose his paths of life wisely.
- If the need arises, the Mentors have to meet the students individually or in small groups. The Mentors should communicate with the students in such a way that they feel free to discuss any problem they are facing.
- If there arise certain cases where it is not possible for the institution to solve the problem alone, the Mentor can suggest special meetings of the parent with the Principal or the Head of the Department and the Mentor himself/herself.
- If a student is struggling or found to be weak in a particular subject, it is the duty of the mentor to provide proper guidance or suggest the concerned teacher regarding the difficulty faced by that particular student.
- It is highly expected of the Mentor to render equal treatment or behavior to students of varied caste, academic and financial backgrounds.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 909 | 43 | 1 : 21 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| | | | | |

| | | | | |
|----|----|---|---|----|
| 47 | 43 | 4 | 1 | 13 |
|----|----|---|---|----|

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---|---|-------------|--|
| No Data Entered/Not Applicable !!! | | | |
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|------------------------------------|-----------------|----------------|--|---|
| Integrated(UG) | B.A./B.Com/B.Sc | 6/year | 21/10/2020 | 18/12/2020 |
| View Uploaded File | | | | |

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

In the beginning of the classes, students are intimidated about the pattern of internal evaluation of the institution by their respective departments. Attendance of the student is very important for the assessment of the students. More than 85 per cent attendance of the student is necessary for the students to come in the process of internal evaluation, except in certain special case or unavoidable circumstances. Regular class tests, unit tests and surprise tests are conducted to evaluate the progress of learning and understanding level of the students. Group discussions, seminars, quizzes, etc. are also conducted on a regular basis. Field visits are arranged by some departments. Class work and Home Assignments are given to students from time to time. The Departments with practical works allot internal assessment marks to the students on the basis of laboratory works or projects on visits. Moreover, lectures by invited guest speakers from various fields, essay competitions on relevant topics, art competition, extempore speech, cultural programmes, etc. are organized for the students at the institutional level. Participation of the students in these co-curricular events is highly encouraged by the institution.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institution prepares an Academic Calendar as per the scheduled prescribed by the affiliating university, i.e., Dibrugarh University, for implementation of Curriculum and participation in Extracurricular and Co-curricular Activities by the students. As per the University rules and regulation, academic activity will run in the institution throughout the year. At the beginning of session, the institution prepares the academic calendar to organize the co-curricular and extracurricular activities in the institution. In the academic calendar, the institute provides the total working days, holidays and restricted holidays, etc. as per the University Academic calendar or holiday list. Admission process, semester wise teaching plans, tentative University Examination days, tentative practical examination days, allocation of Internal Assessment work such as Seminar activity, Project Assignment, Home Assignments, Class tests, Practical assignment, Submission of Internal Assessment work,

sessional Examinations, etc. are also included in the academic calendar. Guest Lectures, celebration of days of state or national importance, celebration of various Birth and Death Anniversary of important personalities of state and the country, Foundation Day of the college, celebration of weeks like wild life, road safety, etc., educational tour, awareness programmes, College Week, etc. are planned well in advance in the academic calendar.. As per academic calendar, the institution is also involved in the extra- curricular activities like participation in Youth Festival, participation in inter-collegiate sport competitions, cultural festivals, literary competitions, etc., organized by the affiliating university. Besides this, the institute also arranges certain cultural and literary activities among the students of the colleges under the affiliating university. The institute tries its level best to conduct all the academic and co-curricular activities of the institution as per the guidelines of the affiliated university, however, during certain unavoidable circumstances, some events may get delayed or cancelled.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://marianicollege.org.in/images/IOAC/learning_outcome/SESSION_2019-2020.docx

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|------------------------------------|--------------------|--------------------------|---|---|-----------------|
| B.A./B.Com /B.Sc | Integrated (UG) | Honours/Non-Honours | 391 | 110 | 28 |
| View Uploaded File | | | | | |

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.marianicollege.org.in/webportal/IOAC>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|---|----------|----------------------------|------------------------|---------------------------------|
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---|-------------------|------|
| No Data Entered/Not Applicable !!! | | |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|---|-----------------|-----------------|---------------|----------|
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|---|------|--------------|----------------------|--------------------|----------------------|
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|---|----------|---------------|
| No Data Entered/Not Applicable !!! | | |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|---|-------------------------|
| No Data Entered/Not Applicable !!! | |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|------------------------------------|-------------------|-----------------------|--------------------------------|
| International | Physics | 2 | 0.77 |
| International | Political Science | 2 | Nil |
| International | Botany | 1 | 1.34 |
| View Uploaded File | | | |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|------------------------------------|-----------------------|
| Economics | 1 |
| Political Science | 1 |
| View Uploaded File | |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|---|----------------|----------------------------------|---------------------|----------------|---|---|
| Ameliorative effects of Garcinia pedunculata fruit extract on adenine-induced chronic | Rubul Saikia | Advances in Traditional Medicine | 2020 | 1 | sam, 788011, India | 1 |

| | | | | | | |
|--|------------------------|-------------------|------|---|-----------------|---|
| kidney disease in mice, and the role of Garcinol: relevance to hyperuricemia and urolithiasis | | | | | | |
| Multiple filamentation and control of properties of self-guided elliptical Gaussian laser beam | Dr. Chironjit Hazarika | Journal of Optics | 2019 | 2 | Mariani College | 2 |
| No file uploaded. | | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---|------------------------|----------------------------------|---------------------|---------|---|--|
| Ameliorative effects of Garcinia pedunculata fruit extract on adenine-induced chronic kidney disease in mice, and the role of Garcinol: relevance to hyperuricemia and urolithiasis | Rubul Saikia | Advances in Traditional Medicine | 2020 | 13 | 1 | Cellular and Molecular Neurobiology Laboratory, Department of Life Science and Bioinformatics, Assam University, Silchar, Assam, 788011, India |
| Multiple filamentation and control of properties of self-guided | Dr. Chironjit Hazarika | Journal of Optics | 2019 | 14 | 2 | Mariani College |

| | | | | | | |
|--|------------------------|---------------------------------------|------|----|---|-----------------|
| elliptical Gaussian laser beam | | | | | | |
| Investigation of paraxial and nonparaxial self-focusing of Gaussian beam in chalcogenide glass medium using NLSE | Dr. Chironjit Hazarika | Journal of Physics: Conference Series | 2019 | 65 | 0 | Mariani College |
| No file uploaded. | | | | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|------------------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 3 | 14 | 0 | 0 |
| Presented papers | 0 | 1 | 0 | 0 |
| View Uploaded File | | | | |

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---|--|--|--|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---|-------------------|-----------------|------------------------------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|---|---|----------------------|--|--|
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|---|-------------|-----------------------------|----------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|---|----------------------|---|---------------|-------------|-------------|
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---|--------------------|--------------------|---|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 0 | 600000 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|-----------------------------------|-------------------------|
| Campus Area | Existing |
| Class rooms | Existing |
| Laboratories | Existing |
| Seminar halls with ICT facilities | Existing |
| No file uploaded. | |

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| soul | Partially | 2.0 | 2016 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|----------------------|----------|---------|-------------|-------|-------|---------|
| | | | | | | |
| Text Books | 15522 | 4084287 | 230 | 46391 | 15752 | 4130678 |

| | | | | | | |
|-------------------|------|---------|-----|-------|------|---------|
| Reference Books | 3143 | 1138081 | 240 | 53607 | 3383 | 1191688 |
| Journals | 71 | 68493 | 45 | 13552 | 116 | 82045 |
| No file uploaded. | | | | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|------------------------------------|--------------------|---------------------------------------|-----------------------------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 32 | 16 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 32 | 16 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| |
|--------------|
| 2 MBPS/ GBPS |
|--------------|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| No Data Entered/Not Applicable !!! | |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 1409616 | 813550 | 1409616 | 600000 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Classroom Maintenance : General Classrooms, laboratories, ICT equipped class and seminar rooms are maintained by managing body of college under the supervision of construction and maintenance committee. Library is maintained under the supervision of Library Committee with the governance of managing body. College gymnasium, Indoor stadium cum auditorium hall, equipment for outdoor games are maintained by sports and cultural committee of the college along with student association of the college under the governance of managing committee. . Computers, Printers, projectors copier and Xerox machines are

maintained under the supervision of College nodal officer of AISHE and with governance of principal and secretary of the college.

<https://marianicollege.org.in/index.php/iqac/maintenance-policy>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--------------------------|--------------------|------------------|
| Financial Support from institution | Nil | Nil | Nil |
| Financial Support from Other Sources | | | |
| a) National | Nil | Nil | Nil |
| b) International | Nil | Nil | Nil |
| No file uploaded. | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved |
|---|------------------------|-----------------------------|-------------------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|------------------------------------|--------------------|--|--|--|---------------------------|
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|------------------------------------|--------------------------------|---|
| No Data Entered/Not Applicable !!! | | |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|------------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Depratment graduated from | Name of institution joined | Name of programme admitted to |
|---|--|--------------------------|---------------------------|----------------------------|-------------------------------|
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|---------------------------|---|
| NET | 1 |
| View File | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|---|---------|------------------------|
| Indoor games | college | 36 |
| major outdoor games | college | 52 |
| Athletics | college | 41 |
| Cultural (song, recitation, dance, debate etc.) | college | 29 |
| ART | college | 58 |
| No file uploaded. | | |

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|---|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students union is the representative body of the student’s community. The Union of the Mariani College students are known as MCSU and consists of the following posts: President, Vice President, General Secretary, Assistant General Secretary, Girls common room Secretary, Boys common room Secretary, Social service Secretary, Debating Secretary, Cultural Secretary, Major game Secretary Minor games secretary and Magazine Secretary. The Major activities of the Student Union is to organize programs, activities and services which fulfill the co-curricular needs of the institution, Cultural, social and educational Interests of the students of the College are looking after by MCSU. Student representation is made compulsory in IQAC, Election Committee, Grievance and redressal Committee, Anti Ragging Committee, Disciplinary Committee and in Hostel, Mess Committee, Student representative enhances and develops the quality of culture of the College. Students representative of the Anti-Ragging Committee play key role in creating Awareness among students though their activity. Grievances of students related to the academic activities, examinations, issues of documents of identity cards and library

Cards etc. are conveyed by representative of students to the authority and necessary action is taken. The Student Union play key roles in conducting events like Fresher's Social, annual sports, in organizing seminars, Saraswati Puja, tithi of Srimanta Sankaradev, Bishnu Rabha Divas, Gandhi Jayanti etc, In maintaining the overall discipline in the campus students organization take an important role..

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

165

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

00

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Governing Body is the parental body who takes the major decisions about the functionalities and execution of different program of the College. There are different coordination committees under the Principal and Secretary of the College who carry out the planned programs with their skilled eyed supervision and give necessary advice. These coordination committees are constituted from teacher and non-teaching member of the college. Responsibilities of the department are distributed among the faculty members so that endeavors of collectives are sustained and institution gets benefited for accomplish the desired results. To achieve desired results, respective head of the department organizes departmental meeting and informed the decision and Responsibilities to the academic vice Principal of the College. Then he accordingly monitors and supervises the duties and responsibility.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|--------------------------|--|
| Research and Development | Study leave for Ph.D,works and duty leave for participating in seminars, workshop, FDP, RC, OP etc for teachers . Internal seminars are organized by all the departments with papers presentation of all UG students for their internal assessment |
| Admission of Students | Admission is given On the basis of merit and govt. reservation norms. |

| | |
|----------------------------|---|
| Examination and Evaluation | Internal Assessment, class tests, periodical tests, seminars projects home assignments etc |
| Teaching and Learning | Academic calendar, teacher`s hand book and Diary and a measured class routine is provided for smooth functioning of classroom teaching. |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|-------------------------------|---|
| Student Admission and Support | Whole admission process, registration process, Identity cards etc |
| Examination | Form fill-up of examination and related works |
| Administration | partial |
| Finance and Accounts | Salary and every type of transaction |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|---|-----------------|--|--|-------------------|
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|---|--|---|-----------|---------|---|---|
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---------------------------------|------------|------------|----------|
| WORKSHOP | 6 | Nil | Nil | 04 |
| RC/OP | 3 | Nil | Nil | 21 |
| FDP | 5 | 03/12/2019 | 04/12/2019 | 02 |
| FDP | 1 | 12/05/2020 | 18/05/2020 | 07 |
| View File | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| 46 | 41 | 22 | 20 |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|------------------------------------|--------------|----------|
| No Data Entered/Not Applicable !!! | | |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal financial audits are done yearly. External financial audit is done periodically

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| No Data Entered/Not Applicable !!! | | |
| No file uploaded. | | |

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | Null | Yes | GB |
| Administrative | No | Null | Yes | GB |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents Teachers united meet the need of college during the needful time of the college. Programme like swacch Bharat,World Environment day, College foundation day etc. are celebrated united with every kind of support with the surveillance of parents and teacher College Central Library is accessible for public on every Saturday

6.5.3 – Development programmes for support staff (at least three)

Teaching stuffs are encouraged to take training on ICT and E- modules etc. Teaching stuffs are encouraged to refresh their existing knowledge attending the various courses offered by different HRDCs. Non teaching stuffs are encouraged to use the digital mode of operations relating to office and administrative works.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Initiatives are taken for improvement of overall result of the students. Initiatives are taken for introduce vocational courses. Initiatives are taken for opening distance learning courses

6.5.5 – Internal Quality Assurance System Details

| | |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF | Yes |
| c) ISO certification | Nil |
| d) NBA or any other quality audit | Nil |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------------------------------------|------------------------------------|-------------------------|---------------|-------------|------------------------|
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|------------------------------------|-------------|-----------|------------------------|------|
| | | | Female | Male |
| No Data Entered/Not Applicable !!! | | | | |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| Percentage of power requirement of the University met by the renewable energy sources |
|--|
| Environmental Consciousness and Sustainability/Alternate Energy efforts- 1. Maximum use of day light. 2. Minimum consumption of electricity by using LED bulbs, use of fan, AC etc after month of May up to November. 3. Solar lamps are used for night service at outside the building. |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|----------------------------|--------|-------------------------|
| Ramp/Rails | Yes | 2 |
| Rest Rooms | Yes | 3 |
| Scribes for examination | Yes | 1 |
| Any other similar facility | Yes | 1 |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|------------------------------------|--|--|------|----------|--------------------|------------------|--|
| No Data Entered/Not Applicable !!! | | | | | | | |
| No file uploaded. | | | | | | | |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|-------|---------------------|--------------------------|
|-------|---------------------|--------------------------|

No Data Entered/Not Applicable !!!

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|-------------------------------------|---------------|-------------|------------------------|
| Observed World Aids Day | 01/12/2020 | 01/12/2020 | 84 |
| Observed world Students Day | 17/11/2019 | 18/11/2019 | 211 |
| Observed World Mother Tounge Day | 21/02/2020 | 21/02/2020 | 246 |
| Observed World Women`s Day | 08/03/2020 | 09/03/2020 | 24 |
| Observed World Environment Day | 05/06/2020 | 05/06/2020 | 12 |
| Observed International Yoga Day | 21/06/2020 | 21/06/2020 | 13 |
| Observed World Anti- Tobacco Day | 31/05/2020 | 31/05/2020 | 22 |
| Observed World Science Day | 10/11/2019 | 11/11/2019 | 96 |
| Observed International Literacy Day | 08/09/2019 | 08/09/2019 | 103 |

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Restriction of polyethenes No horn Zone No ragging Campus and anti hazard campus Plantations in all major events for green campus Promote Recycling of waste product such as paper, electronic etc. Proper Garbage system Rain water harvesting

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

All staff of institution have given one day salary to Chief Minister`s relief fund and Maximum of male staff served as covid warrior. Female staff takes part in covid relief distribution on behalf of the institution. On line classes, seminars, workshops are conducted aiming that losses due to absence of direct and classroom teaching may recover.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://marianicollege.org.in/images/IQAC/Best_Practice/best_practice19-20.docx

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the Institution is to create scope of higher education to the pupils of the Mariani locality and according to this in each subject, number of student intake capacity is increased like every year. Accordingly College have to organize its infrastructure facilities, increase seating arrangements,

increase library facilities and have to employ part time tutor in all the streams College has started CBCS mode of UG courses under Dibrugarh University in both Major and Non-Major course structure to meet the need of the time in the field of education. IQAC is planning for maximum use of its campus area.

Provide the weblink of the institution

https://marianicollege.org.in/images/IQAC/Institutional_Distinctiveness/distinct19-20.docx

8.Future Plans of Actions for Next Academic Year

Due to Covid-19 pandemic the irregularity occurred in the Academic and co-curricular in the current session will try to minimize through extra classes and resembling the events. A large number of students remain absent in the on-line classes due to not having online operational instruments available to them so in next time classes will be held both in on and off line mode and thus students having online facility with them are only eligible for the online mode of classes and other will attend offline mode in the classroom with proper precautions and maintaining the required physical distance among them. All the co-curricular activities which can be performed in on-line mode like arts and cultural activities like song, recitation, art , debate, ext-ample speech Quiz etc indoor sports like chess, carom, etc will be organized in on-line mode if the situation prevails. All the national and international days will be observed in on-line mode using Zoom or google meet like virtual platform.